Vivli-AMR Register Data Contributor Guide (with Request Review) Release 3.6

20 February 2025

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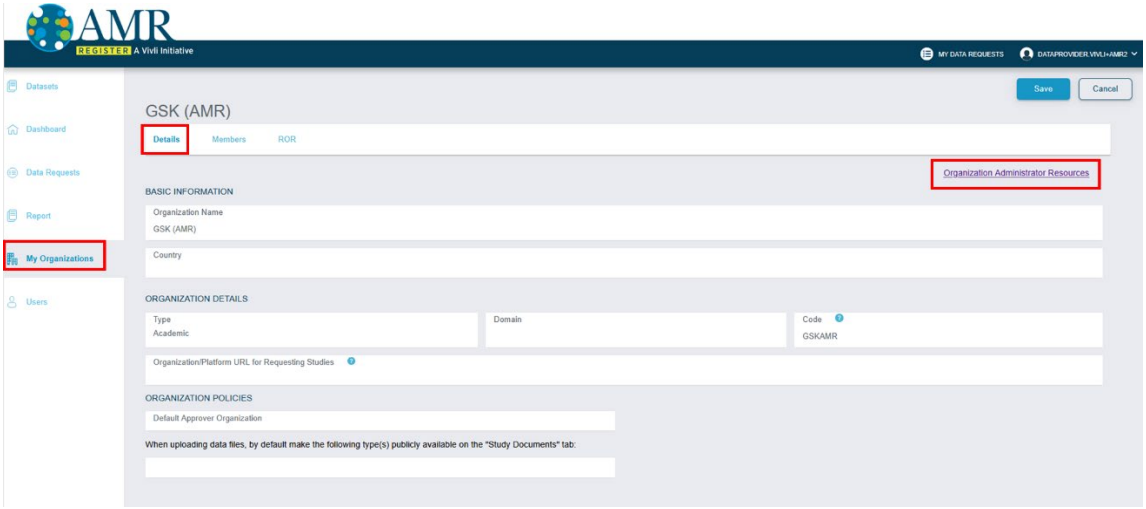
1. Accounts for Data Contributors

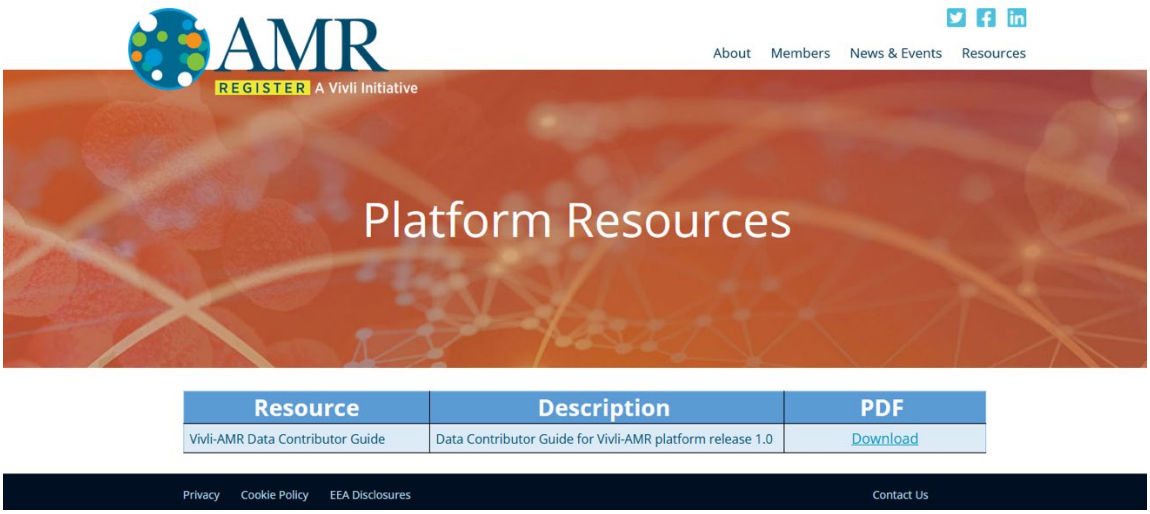
1.1. Onboarding

- After your organization joins the Vivli AMR Register as a Data Contributor, the onboarding process begins.
- To enable your datasets to be requested via the AMR register, you will be provided metadata sheets to fill out as part of the onboarding process.

i. Log on as an Organizational Administrator and open the My Organization page and click the "Organization Administrator Resources":



ii. Click the download button to view the updated version of the Data Contributor guide:



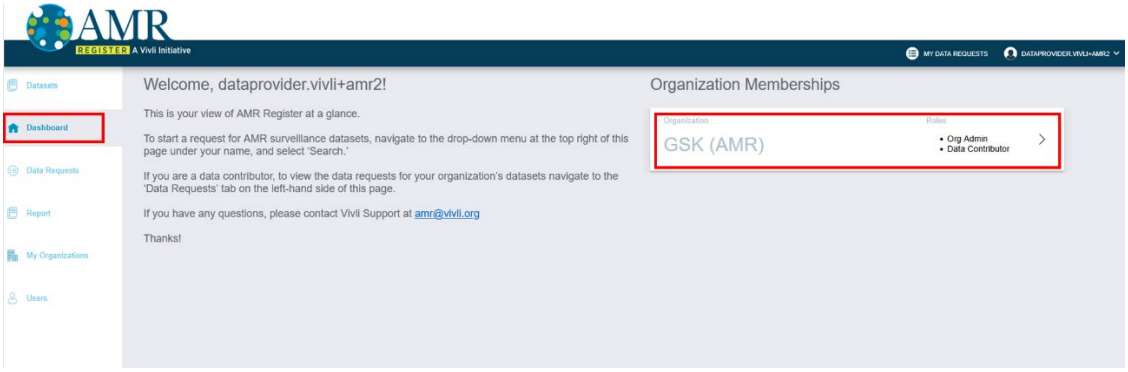
- For more information on listing datasets, see section 2. Listing Datasets – Process and Options
- You will confirm the details of the member checklist provided by the Vivli team to help set up your Organization on the Vivli-AMR platform.
- You will designate a person or persons within your organization to act as the Organization Administrator(s) on the Vivli-AMR platform. See 1.3.3 Data Contributor Organizational Administrator Role below for more information about the Organization Administrator's role. The Organization Administrator will create a Vivli-AMR account on the platform as in section 1.2 Creating your Vivli-AMR account. The Vivli team will add your designated Organization Administrator to the Vivli-AMR platform.
- If needed, the Vivli team will provide training on how the Organization Administrator can invite other members of your organization to join Vivli and set up permissions for them. Please note that only Vivli Admins can assign or remove Organization Administrator rights.
- The Vivli team will also provide you training on how to view the data request and for those with an approval step, how to record the decision on the Vivli-AMR platform.

1.2. Creating your Vivli-AMR account

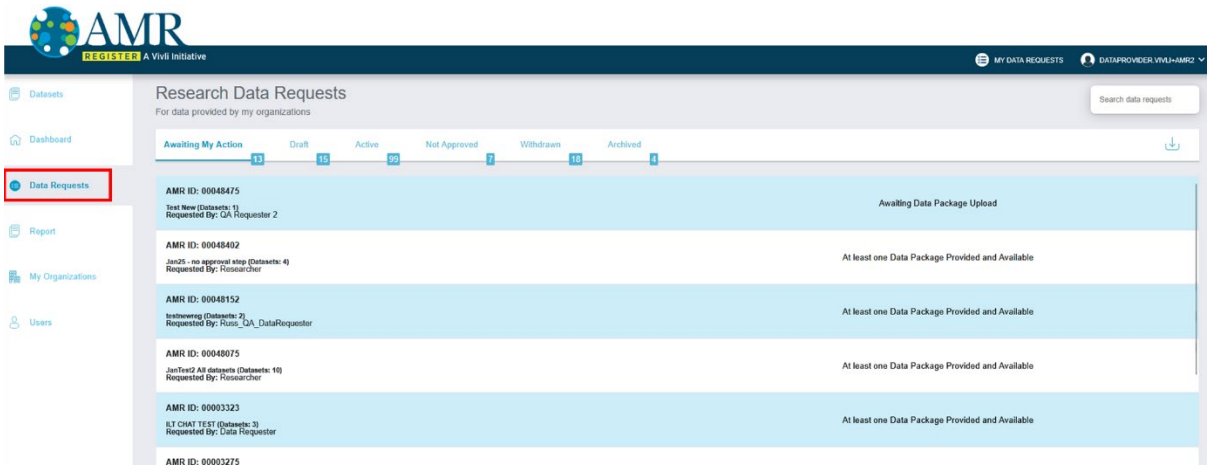
- You can become a user by signing up for the Vivli-AMR platform. Please see section 2.0 of the User Quick Start Guide for the sign-up process.
- Before you create your account, please review the Browser Compatibility & System Requirements in section 3. of the User Quick Start Guide
- If you have any issues creating your account, contact amr@vivli.org
- You will automatically be added to your organization but only have the rights to submit a request.
- During onboarding, Vivli Admin will assign you the roles based on your member checklist.
- After onboarding, if there are any changes to your team members or their role, please inform the Vivli team at amr@vivli.org so that they can update the member checklist.

1.3. AMR Register Dashboard for Organizational Administrators

- Once you have been given privileges as an Organizational Administrator to your Organization, and have logged in, you will be taken to your Dashboard.
- On the dashboard, you may view the Organization that you are part of and your roles as part of your organization.



- Select the 'Data Requests' tab to review Data Requests and for organizations with an approval step, record a decision.



1.3.2 Adding Team Members

1. To add team members, ask them to become a user by signing up for the Vivli-AMR platform and guide them to section 2.0 of the User Quick Start Guide for the sign-up process.
2. Notify Vivli at amr@vivli.org and the Vivli Administrator will add them to your organization.

1.3.3 Data Contributor Organizational Administrator Roles

- A member of an Organization may be assigned to the Organizational Administrator role.
- More than one member from your Organization can be assigned to the role.
- Additional persons from your organization may also join the AMR Register as users
    - Those persons can set up a Vivli-AMR account but initially will only be able to request data.

- Those accounts will also be listed under your Organizational Dashboard

Please see the following table for an overview and description of the roles:

Vivli Member Role	Description	Rights & Responsibilities
Organizational Administrator(s)	• Main institutional contact(s) for operations on the Vivli-AMR platform. • For organizations with an approval step, responsible for recording decisions.	• May add or deactivate your organization team members • Assign member roles except for Organizational Administrator rights (contact the Vivli team for this) • Update Organizational Page / Contact details • Responsible for keeping Vivli-AMR accounts up-to-date for the organization • View the data request(s) • For organizations with an approval step, record the decisions • Receive and respond to chat messages within the data request.
No Role Assigned	• May log onto the Vivli-AMR platform as a user, but only to create data requests	• Will appear on your organizational members' dashboard • No administrative rights

1.3.4 Active Platform Accounts

2. As part of Vivli's security policy, for accounts to remain active on the platform, we need all users to log in every six months.
3. For users who are part of an organization that is a member of the Vivli AMR Register, if those accounts are inactive for six months, the Vivli team will inform that member's Organizational Administrators and ask them to follow up. If a user wants to maintain their account, Vivli policy is that user needs to log on to the platform. The Vivli team cannot accept notifications via email to keep these accounts active.
4. If this is not done within 10 business days, the account will be de-activated. If a user wants their account re-activated, we can re-activate this account at any time by emailing amr@vivli.org

2. Listing Datasets – Process and Options

2.1. Listing Datasets - Process

- To list your organization's datasets, the Vivli administrator will request certain information as described in the onboarding process (see 2.2. Listing Datasets – Options)
- Data contributors can contact the Vivli administrators to list datasets at any time
- To list datasets, send the metadata information with the dataset by email to dataset@vivli.org or via FTP by requesting details for FTP transfer from amr@vivli.org

2.2. Listing Datasets - Options

- Datasets should be anonymized and sent as Excel or .csv format to dataset@vivli.org or via FTP by requesting details for FTP transfer from amr@vivli.org

The Vivli-AMR Register requires the following metadata information:

Fields
• Data Contributor name • Program name/title • Years the surveillance was collected • Countries of collection • Primary Objective • Protocol Summary • Contains pediatric data? (Y/N) • Contains genotype data? (Y/N) • Number of isolates • Date last updated • Expected frequency of updates to the dataset • Isolate collection method • Type of surveillance • Methodology and Breakpoints • Dataset format • Supporting documents to be provided • Additional information • Publications (with links)

2.3. Removing datasets from the Vivli-AMR search

To remove or delete datasets from the AMR Register, please contact Vivli at amr@vivli.org .

2.4. Supporting documents made available for Researchers searching for datasets

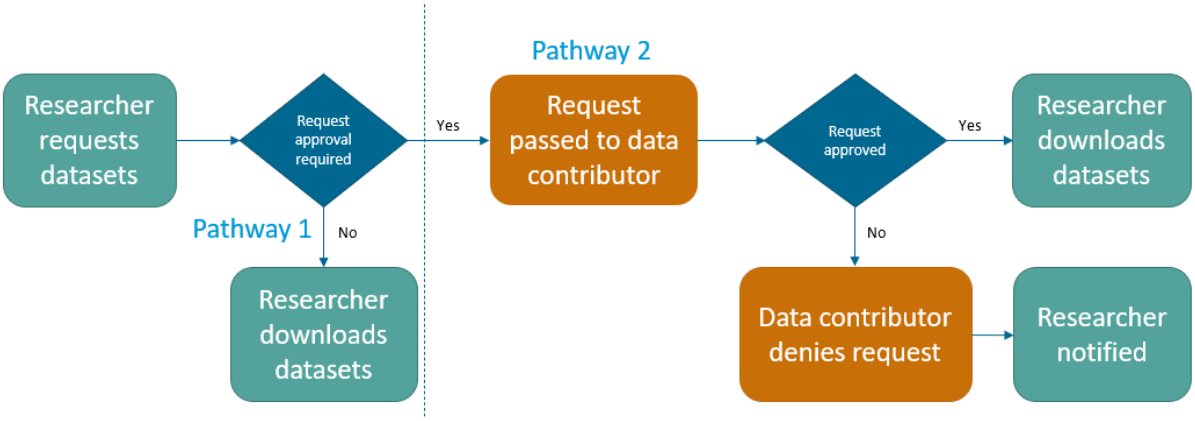
You may choose to make the supporting documents available to Researchers while they are searching for datasets. If you would like to do so, please send them to dataset@vivli.org or FTP stating the dataset to which they relate

3. Reviewing Data Requests

3.1. Overview

For Data Contributors with an approval step only

- Vivli respects Data Contributors' data sharing policies.
- Organizational Administrators are notified of any request for their data.
- Below is the overall review process

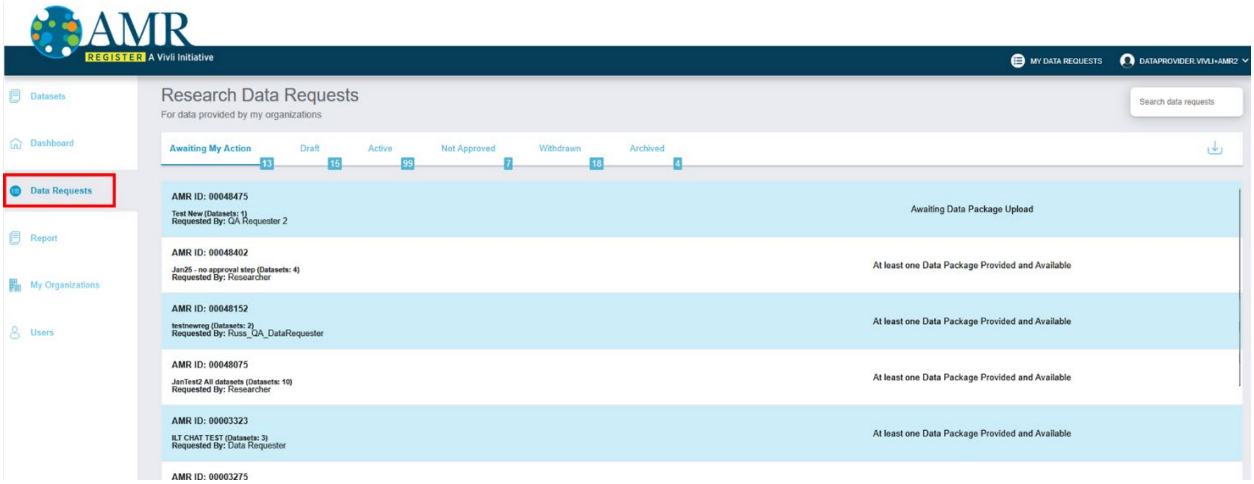


3.2. Data Request Review

- You will receive an email notifying you when a data request is ready for review.
- Only Organizational Administrators can see and review Data Requests waiting for review for your organization.
- You must log in with your account to see Data Requests directed to your organization

3.2.1 Navigating to Data Requests

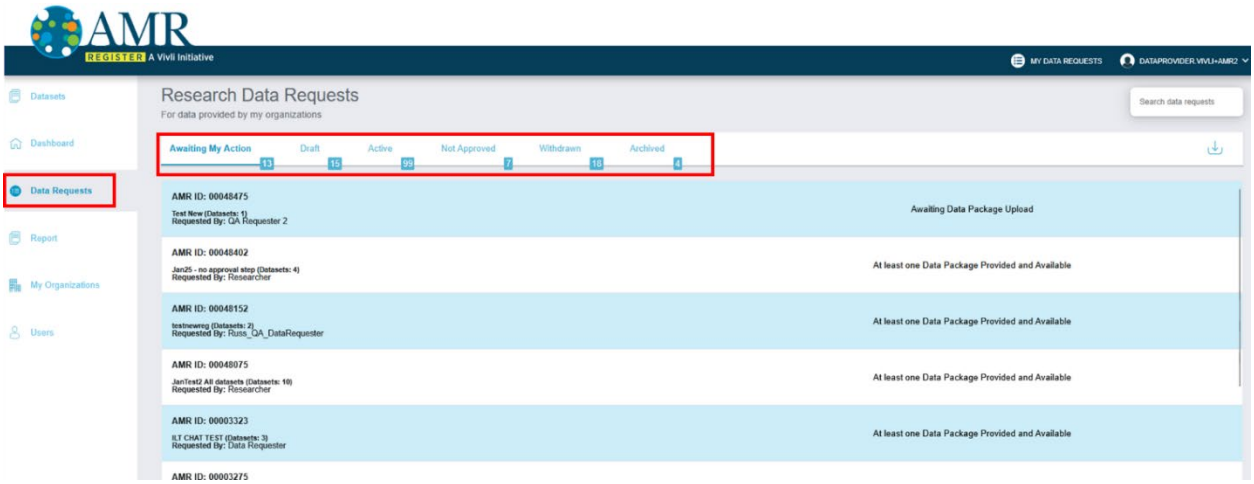
1. Log into your account
2. Once you have logged in to the dashboard, you can navigate to Data Requests using the toolbar on the left-hand side of the screen:



3. You can also use the dropdown menu on the upper right-hand corner of the screen:

Note: Please ignore the "My Data Requests" located along the top of your Dashboard; that link is for Researchers to access their data request forms.

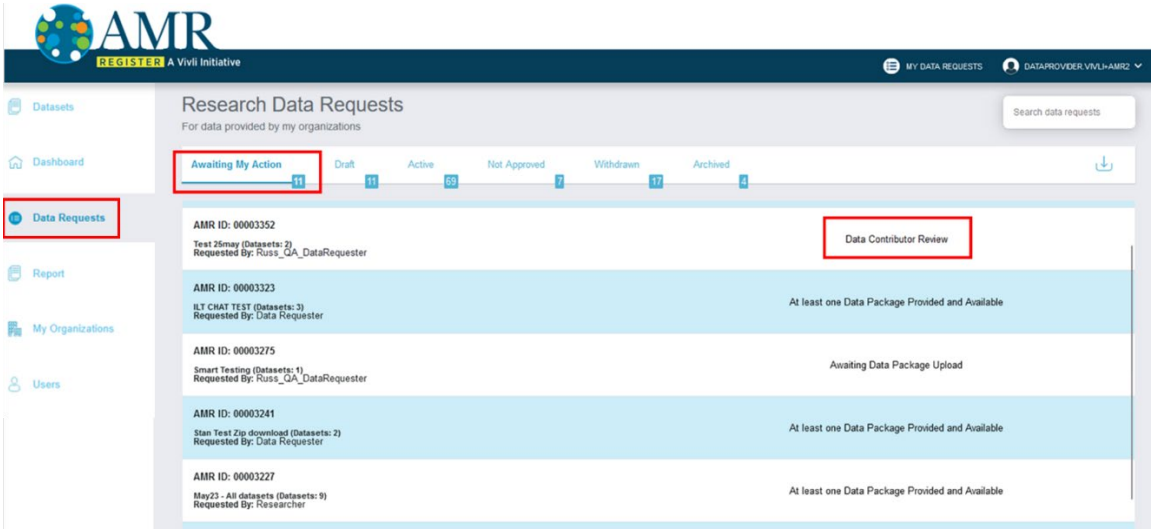
4. The Data Requests Dashboard displays a status bar at the top of the page which displays all the data requests for your organization's datasets.



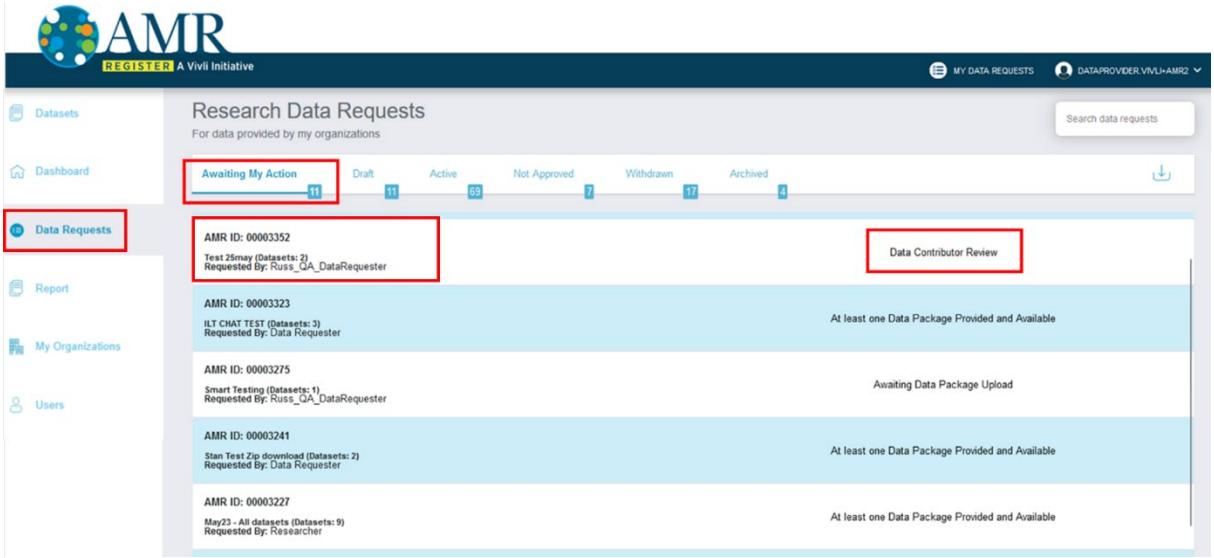
5. The status bar contains 6 sections:

Awaiting My Action: Displays Data Requests that are awaiting your action (for organizations with an approval step only).
Draft: Displays Data Requests that are being drafted but not yet submitted and hence don't have a Vivli ID.
Active: Displays Data Requests that are in progress. This includes requests in the initial Vivli form check stage, requests that were sent back to drafts, requests in the Data Contributor Review stage (if applicable), requests where the datasets have been downloaded.
Not Approved: Displays Data Requests that are denied. It also temporarily displays requests where revisions were requested until the Vivli Admin moves the requests to draft.
Withdrawn: Displays Data Requests that were withdrawn by the researcher.
Archived: Displays Data Requests that were completed.

6. For organizations with an approval step, Awaiting My Action section displays a quick view of all the Data Requests that are awaiting your action. By default, the requests are sorted by request number, in descending order (this amounts to newest first)



7. Each data request record on the dashboard displays the AMR ID, Project name, the number of datasets requested in parenthesis at the end of the Project name, Researcher Name and current status of the data request. From the request dashboard, reviewers can also hover over lengthy request titles to view the full title.



3.2.2 Data Request Dashboard – Search Feature

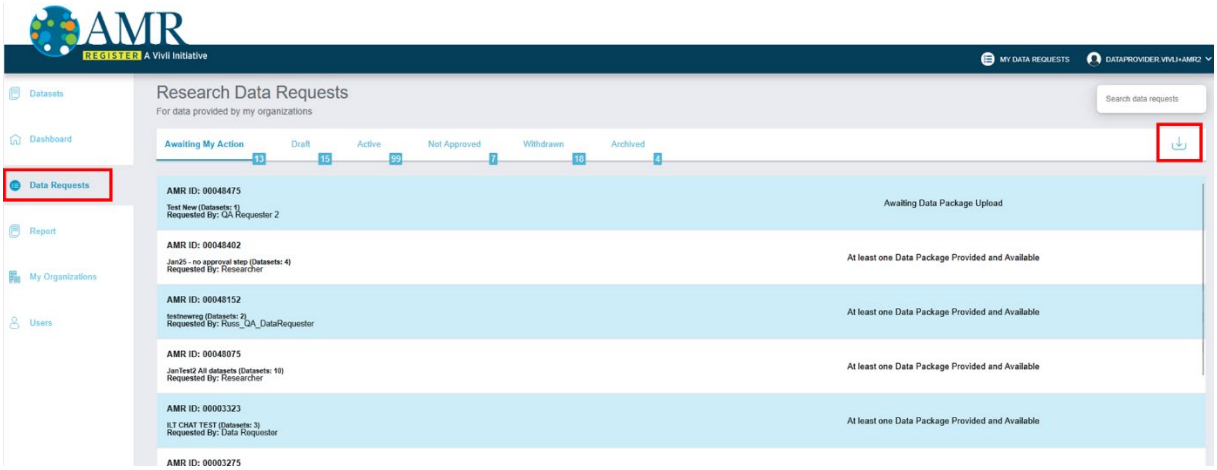
You may search for data requests using one of the following fields (you can only view data requests where one of your datasets has been requested):

- Data Request Title/Project Name
- Data Request AMR ID,

- Researcher Name or Email
- Data Contributor Organization

Note that after clicking on the Data Requests tab, you should wait until the requests are displayed before initiating the search. The numbers in the status bar point out the number of requests that match the search criteria and the status of the data request

Once you search for a particular data request or particular search criteria, you can export all visible records to a CSV file. You can also export all your data requests to a CSV file without any filtering.



The downloaded file contains:

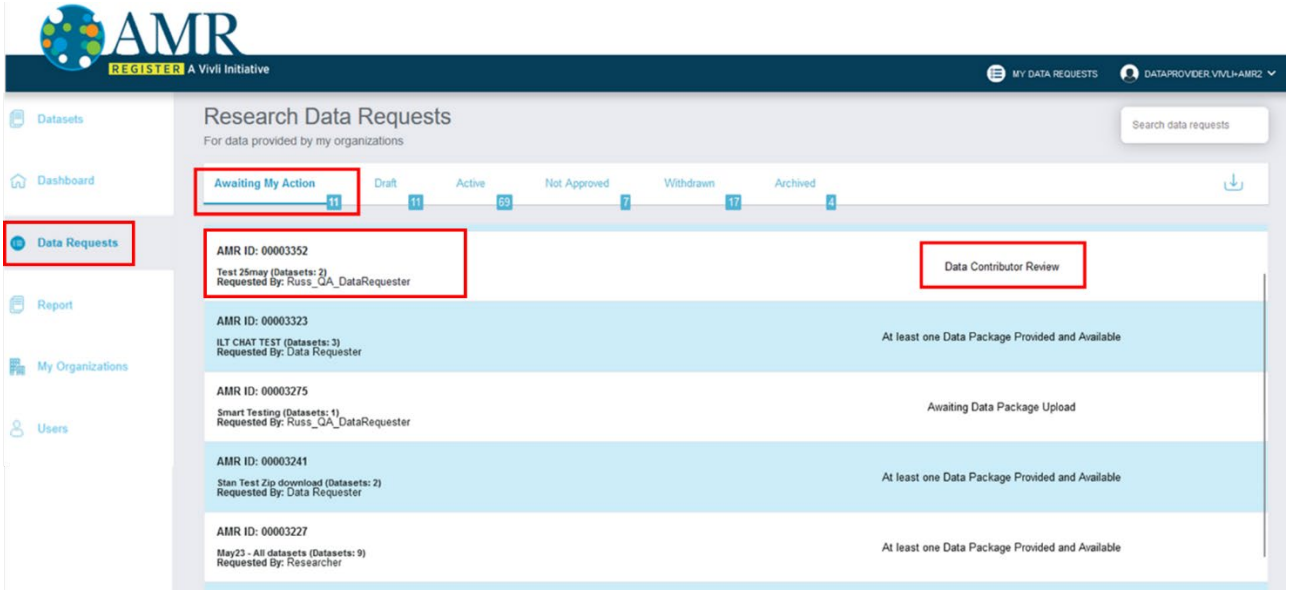
- Data Request ID,
- Request Title/Project Name
- Requester's name
- Requester's email
- Request Status
- Date of the last action
- Data Contributor Organizations

Request ID	Data Request	Requester	Requester's Email	Principal Inve	PI Email	Request Statu	Date of Last Action	Data Contributor Organizations
3162	Analysis of trends in doripenem resistance	John Brown	johnbrown@bioscie	John Brown	johnbrow	Fulfilled	5/19/22 4:45 pm	BioSciences, Inc;
3159	Test request - all 3 dataset types	Judy Brown	judybrown@sorbon	Judy Brown	judybrow	Fulfilled	5/18/22 1:00 pm	BioSciences, Inc;
3149	2022_04_28 Surveillance analysis v1	Catherine Smith	cath45708@yahoo.c	Catherine Smi	cath45708	Fulfilled	4/28/22 1:32 pm	BioSciences, Inc;
3122	MAPS data request	Mary Jones	mjonesxx@yahoo.c	Mary Jones	mjonesxx	Draft	4/14/22 7:48 pm	BioSciences, Inc;
3113	Prevalence of CRE.	Alex White	alex@gmail.com	Alex White	alex@gm	Fulfilled	5/18/22 1:00 pm	BioSciences, Inc;
3104	AMR surveillance trends analysis	Mary Smith	msmithzzz@gmail.c	Mary Smith	msmithzz	Fulfilled	4/14/22 7:49 pm	BioSciences, Inc;
3103	The rate of change of resistance in eastern Eu	Stan Taylor	staylor@gmail.com	Stan Taylor	staylor@g	Fulfilled	3/31/22 10:55 pm	BioSciences, Inc;
3101	Comparing resistance in different continents	John Wood	jwood@ucsd.edu	John Wood	jwood@u	Draft	4/14/22 7:49 pm	BioSciences, Inc;

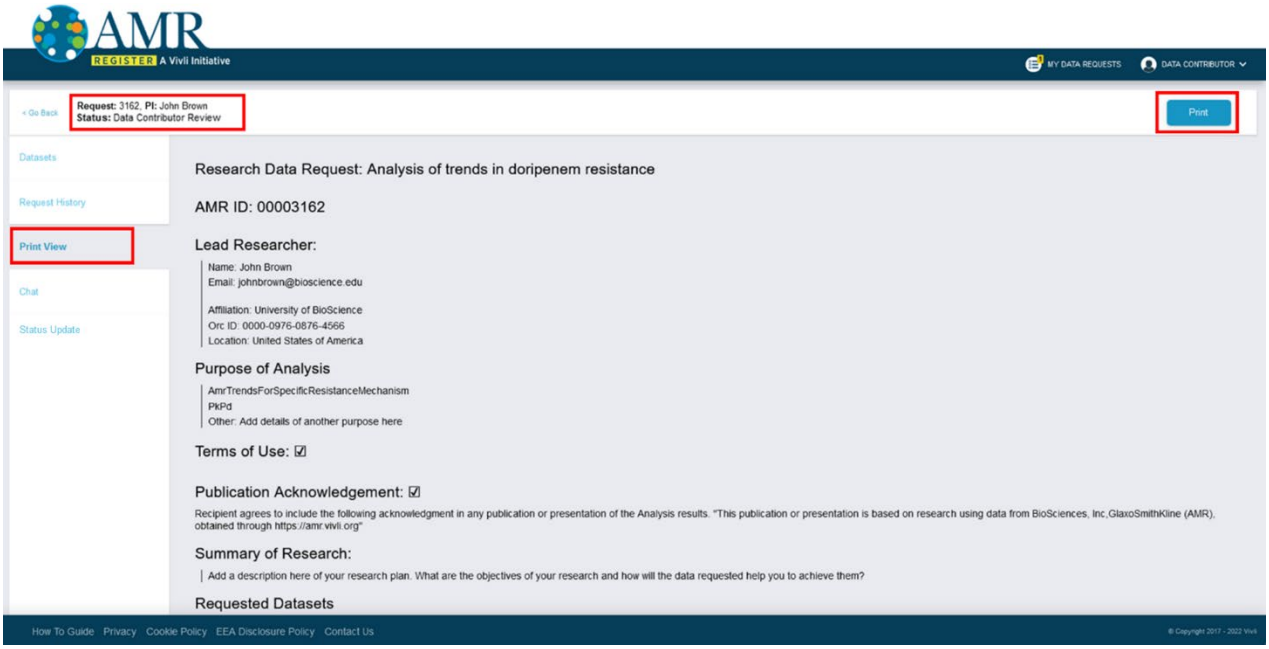
3.2.3 Reviewing Requests

After navigating to your requests, you can review them.

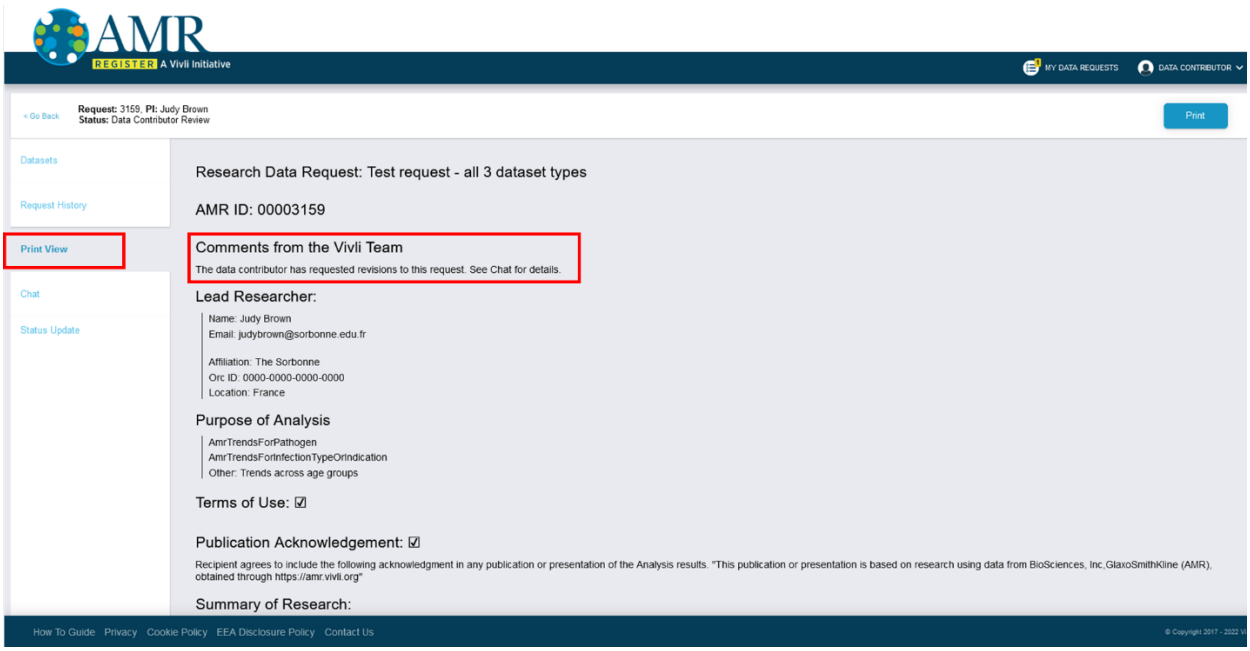
1. First, click on the Data Request Project name and it will take you to a Request details screen. Data Requests appearing in this screen have already gone through the Vivli Administrative check and are ready for Data Contributor review.



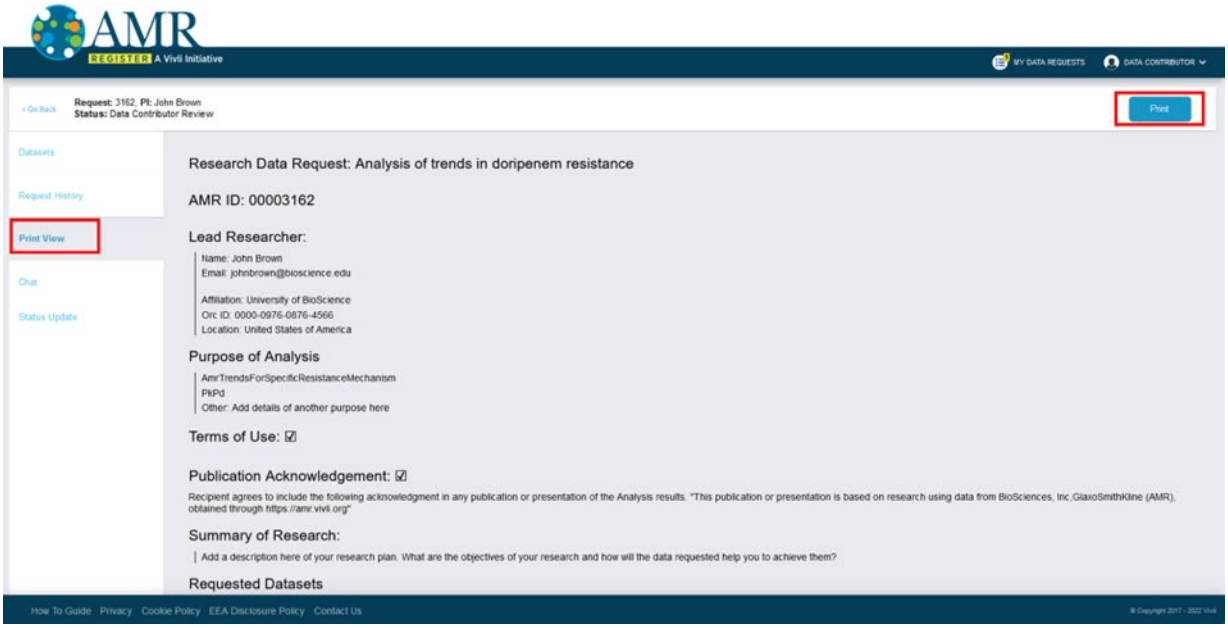
2. When you open the data request, you can see the AMR Request number, PI name, and the Current status of the data request on the top.



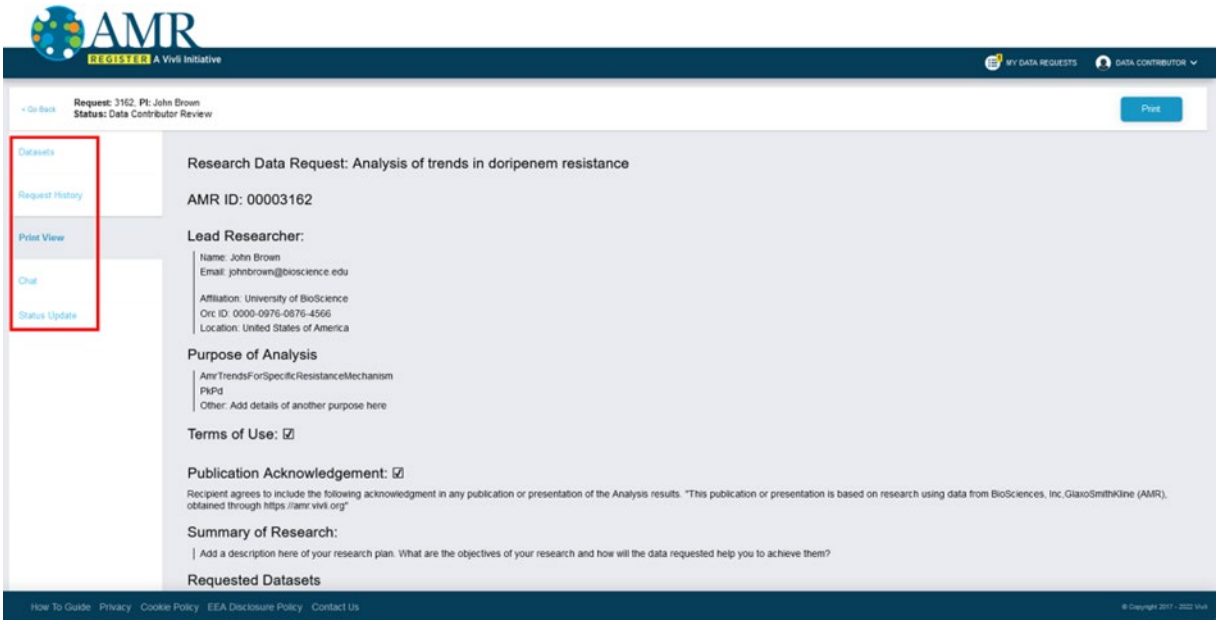
3. In the "Request Details/print view" tab of the data request form, if any comments have been entered during Vivli form check approval, they will be displayed on top.



4. Reviewers can read the Data Request Form online, create the “Request Details/Print View” tab as a pdf, or print it by clicking on the “print” button:



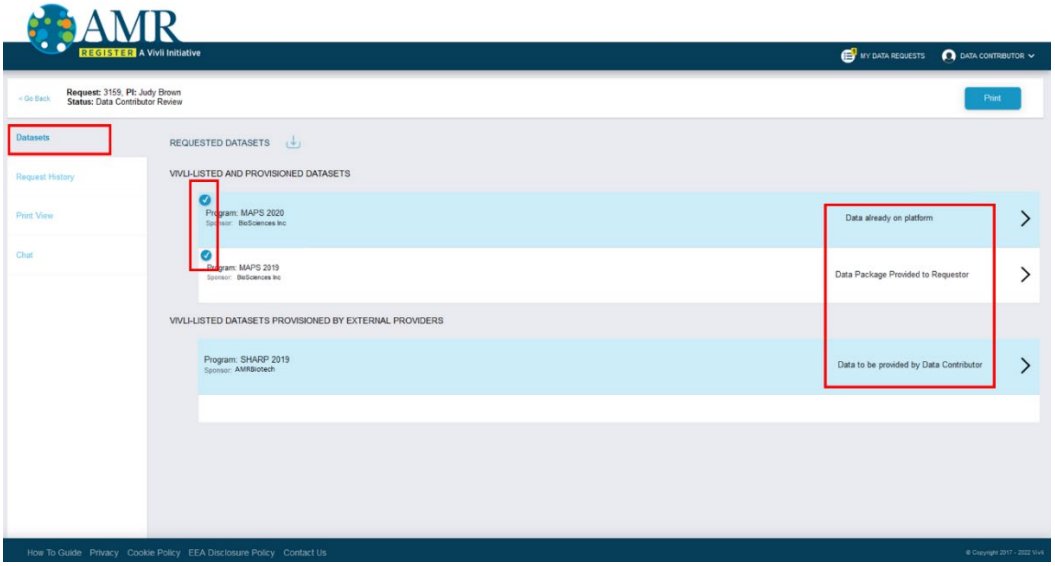
The additional tabs on the left contain useful information about the data request:



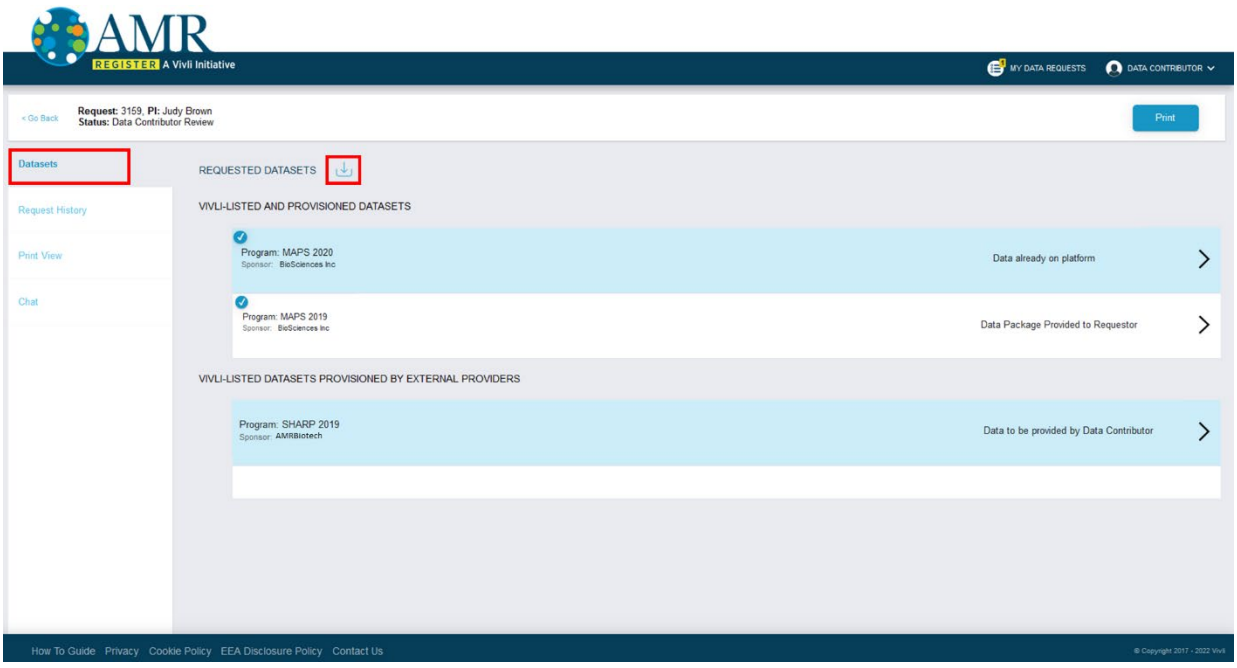
Datasets tab: lists all the datasets associated with the data request. The data packages are stored on the Vivli AMR platform, so you will see a status in the dataset card of “Data Package Provided to Requestor” or “Data already on platform”. If the Researcher has requested a dataset from a member who will provide the data via their own platform, the status will be “Data to be provided by Data Contributor”,

and this dataset will appear under the header “VIVLI-LISTED DATASETS PROVISIONED BY EXTERNAL PROVIDERS”.

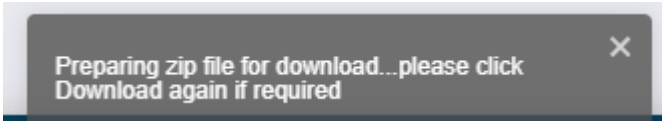
The blue check symbol next to the dataset name indicates that this dataset is from your organization.



The Datasets tab within the data request has a download button that provides the Researcher with a zip file containing all requested datasets and any available documents after the request is approved.



When the download button is clicked, the following message will pop up in the bottom right of the screen. If the user clicks the download button again a zip file will be created for download.



- **Request history tab**: shows the history of the data request, including any revisions that have been requested by you or by other Data Contributor Organizations involved in your data request. Request history also shows Vivli form checks and when data packages are downloaded.
- **Chat tab**: Open chat is used to communicate with all parties to the data request; for more information, please see section 5.1 Open Chat
- **Status Update tab**: Function for the clinical trials platform, not for use on AMR Register

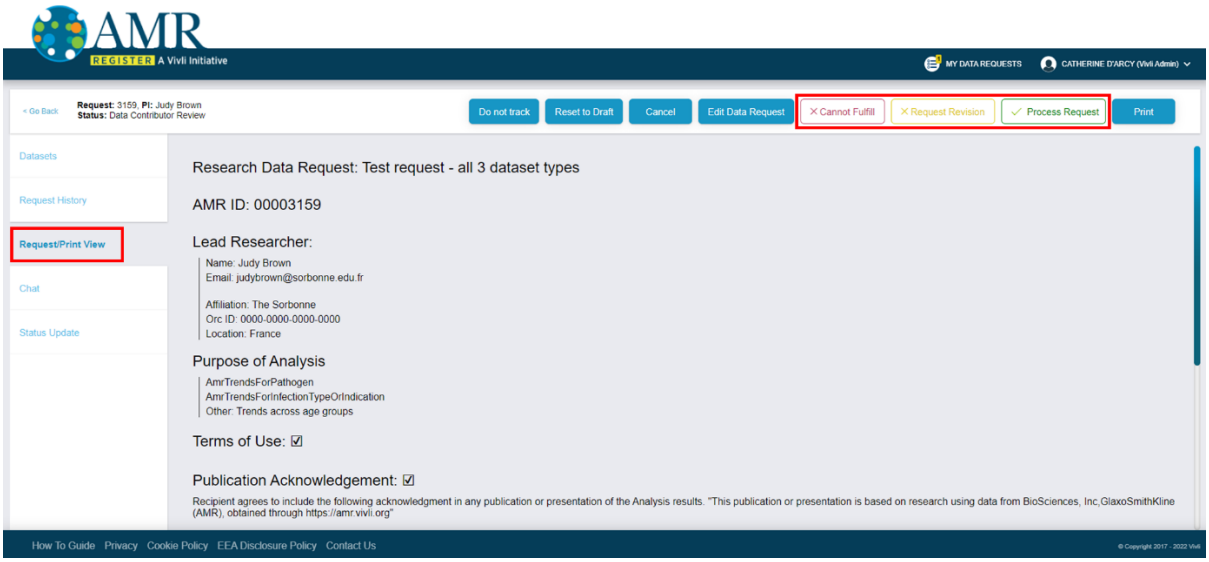
After reviewing the Data Request Form, the Organizational Administrator will move to the next step of the request review process, Section 3.3 Recording a Decision about a Data Request.

3.2.4 Reporting

The 'Report' tab can be used to download a list of AMR data requests and their statuses. This can be done by clicking on the down arrow on the right which will download the content into a .csv file. There are also filters to allow for a refined list of data requests to be reported.

3.3. Recording a Decision about a Data Request (for organizations with an approval step only).

To record the decision, you may use the options available in the upper right-hand corner of the screen.



The data request decision options are:

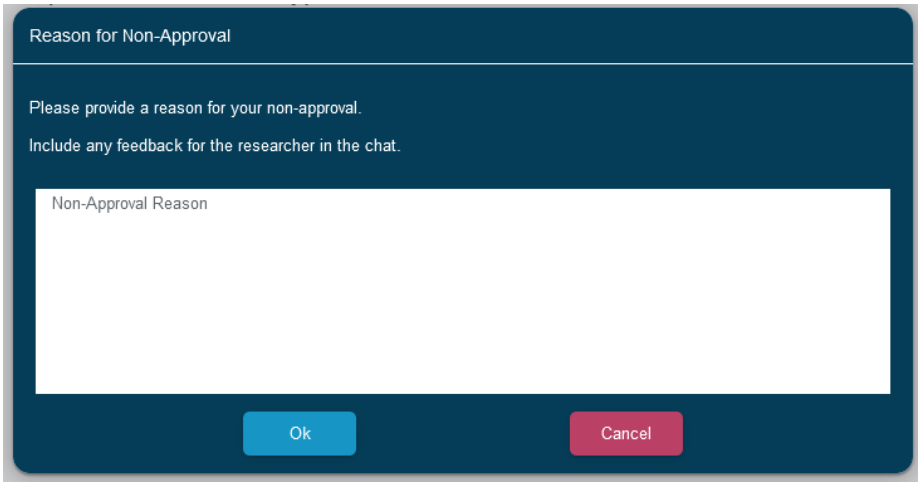
3.3.1 Cannot Fulfill

You may use this option if the data request or all your company datasets in the data request don't meet your Data Contributor policy in accordance with your members' page

Any reason for denying a request needs to be transparent on your member's page. If you do deny a request, Vivli will reach out to you if the reason given is not one that is listed and transparent on your member's page.

If the Data Contributor cannot fulfill the request for any reason, click **Cannot Fulfill:**

5. A dialogue box will pop-up where you can enter the reason the Data Contributor cannot fulfill the Data Request:



6. Enter the reason(s) and press **Ok.** This will send an automated email to the Researcher and Vivli Administrator informing them of the decision.
7. This Data Request will now be categorized as “Not Approved” in the Data Request status bar and Researcher can see your comments regarding the revision in the request history section.
8. Your decision will be recorded in the Request history of the Data Request.
9. For multi-sponsor requests, if any of the other organizations has an approval step, and your organization has recorded its decision but another organization has not, the request will remain in the Data Contributor Review stage under the **Active** status bar. Vivli team will follow up with the appropriate member to record their decision.

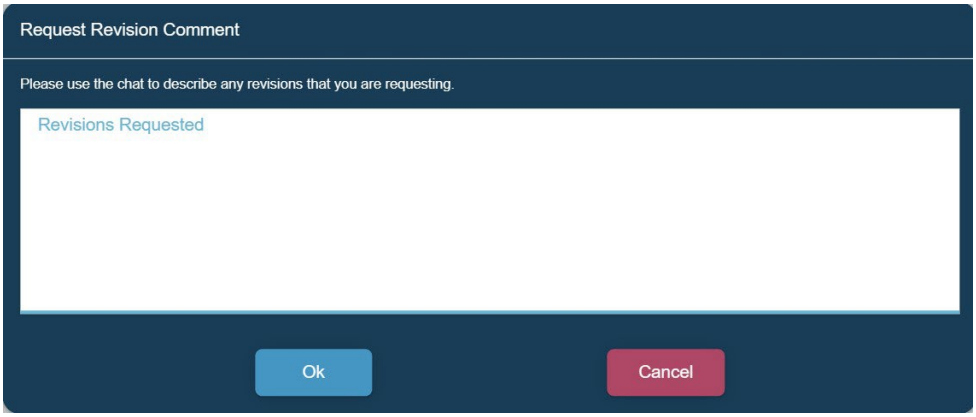
3.3.2 Request Revision

You may use this option to request a revision to a particular section of the data request form. Another scenario is if you are willing to approve some of the requested datasets but not all. In this case, please let the Researcher know which datasets don’t meet your Data Contributor policy and your reason for rejecting sharing them in accordance with your members' page. Please see section 3.3.1 above . You can request the Researcher to remove those datasets from your data request. For minor revisions and fixing errors, please reach out to the Vivli Admin via open chat before clicking the revision button. Then the Vivli Admin can make the changes on behalf of the Researcher without sending the request back to drafts. This allows for a more efficient process for all involved.

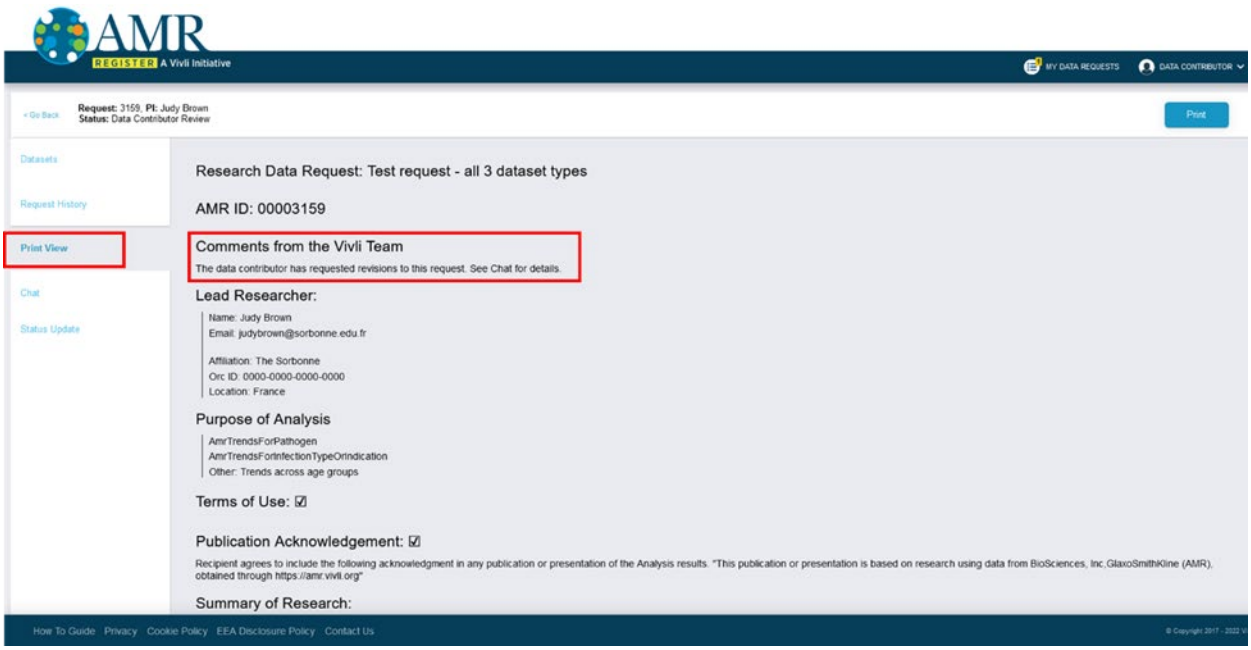
1. If the Data Contributor requires revisions to the Data Request Form, click **Request Revision**:

2. A dialogue box will appear where you can enter the details on the requested revisions – these will appear in the Request History. It is **best practice** to post your revision comments in the open chat

for easy access to the Researcher. If you have long comments, please use Chat instead of request history:



3. When finished, click **Ok** and this will send an automated email to the Researcher informing them of your decision.
4. This Data Request will now be categorized as “Not Approved” in the Data Request status bar and remain in that status until the Vivli Admin resets it to drafts for the Researcher to make the revisions. At this stage, the data request will be in the drafts section.
5. The Researcher can review your comments regarding the revision in the request history section.
6. Once the Researcher has revised and re-submitted their request, Vivli Admin repeat the Vivli form check, and move the request to Data Contributor review.
7. The Organizational Administrator may see the Vivli form check comments in the “Print” view and will review the request again.



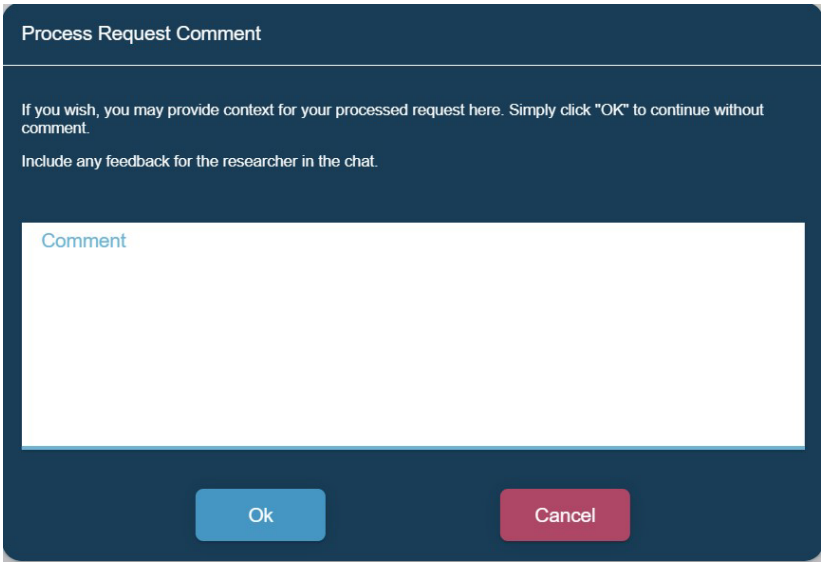
8. Your decision will be recorded in the Request history of the Data Request.
9. For multi-sponsor requests, if any of the other organizations has an approval step, and your organization has recorded its decision but another organization has not, the request will remain in the Data Contributor review stage under the **Active** status bar. Vivli team will follow up with the appropriate member to record their decision.

3.3.3 Process Request

You may use this option if the data request or all the datasets in the data request meet your Data Contributor policy in accordance with your members' page.

1. To send the request to the next stage in the Data Contributor's review model, click **Process Request:**

2. A dialogue box will pop up where the data contributor may enter any comments (optional):



3. Click **Ok** to continue.
4. The request will now moved to the next stage to allow the Researcher to download the data.
5. The Data Request will now be categorized as **Active** in your Data Request status bar.
6. Your decision will be recorded in the Request history of the Data Request.
   For multi-sponsor requests, if any of the other organizations has an approval step, and your organization has recorded its decision but another organization has not, the request will remain in

the Data Contributor review stage under the **Active** status bar. Vivli team will follow up with the appropriate member to record their decision.

3.3.4 Withdrawal process

A Data Request could be withdrawn for many reasons. If a Researcher decides to withdraw their request, they can reach out to the Vivli team via chat or through amr@vivli.org and provide their reasons for withdrawal.

A Data Request will be considered to be non-responsive when it has met the following criteria:

- When the request has been submitted and returned to Drafts for revision (and)
- Has not been revised, resubmitted, or progressed to the next stage of review (and)
- No response is received from the Researcher to Vivli Admin for 4 months following a check-in via chat.

After 4 months, the Vivli Admin will place a note in chat, and send via email (if provided), informing the Researcher that their request will be considered withdrawn and moved to the Withdrawn state on the platform. If a Researcher responds to this message within 30 days, the request can continue through the process. After 30 days, the request is considered abandoned. The Researcher may contact Vivli at amr@vivli.org anytime to move the request back from withdrawn to drafts.

The data request is moved to the withdrawn section of the Data Request Dashboard. Withdrawal decision is recorded in the request history of the data request.

3.3.5 Target timeline for the review process

1. Vivli form check Complete	2. Data Contributor final decision
2 days	7 days

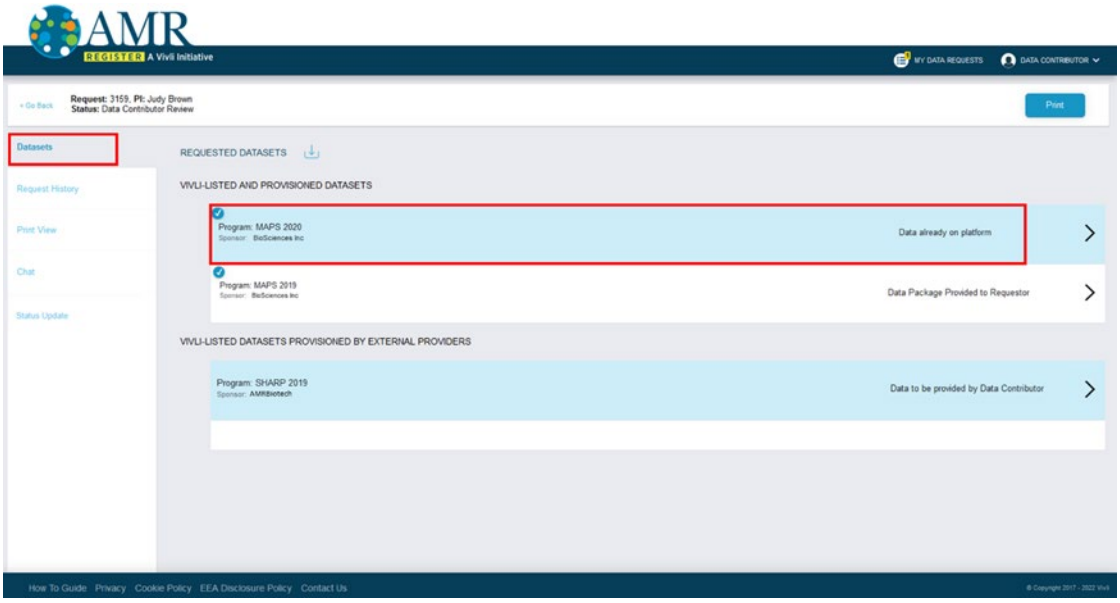
4. Providing Datasets

Datasets for new programs or updated datasets for those already listed on the AMR Register can be provided at any time by emailing them the dataset@vivli.org or by requesting details for FTP transfer by emailing amr@vivli.org

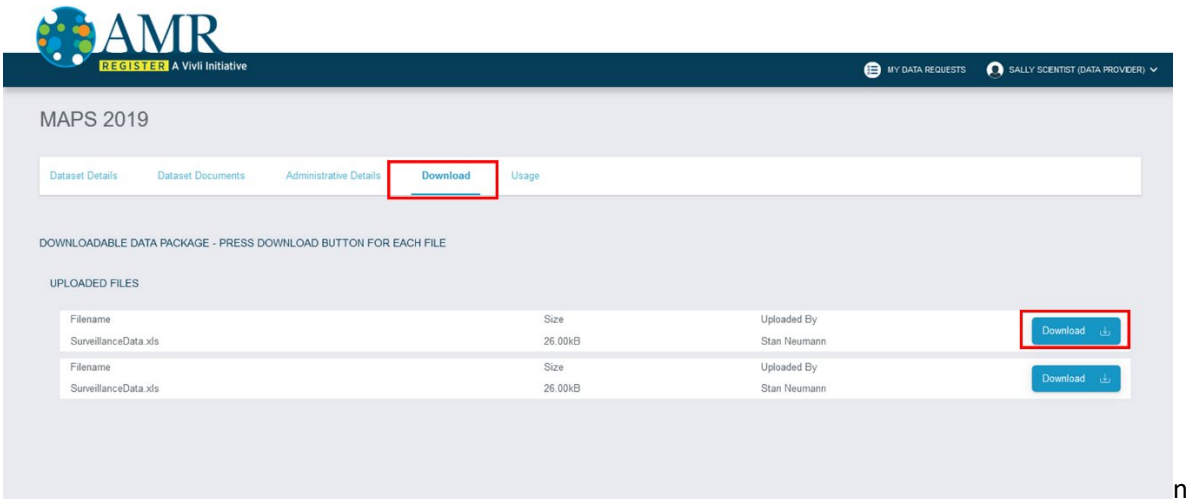
- On receipt, the Vivli microbiologist will curate the terms in the dataset to match the search criteria on the platform, for example different datasets may refer to the pathogen “S. aureus”, “Staph. aureus” or “Staphylococcus aureus”, these will all be mapped to a single term in the organisms search filter.

- Datasets will not be edited by Vivli in any way.
- Once curated, if the dataset is for a new program, the dataset will be loaded to the AMR Register by the Vivli Admininstrator. If the dataset is an updated version replacing an existing dataset, the old dataset will be deleted and the new dataset uploaded.
- Once uploaded, the dataset will be stored securely on the Vivli AMR platform.
- When the dataset has been uploaded, it will be available for download by subsequent approved data requests.

1. To view the data provided to a specific data request, click anywhere in the dataset record box representing the dataset. This will open up a new tab.

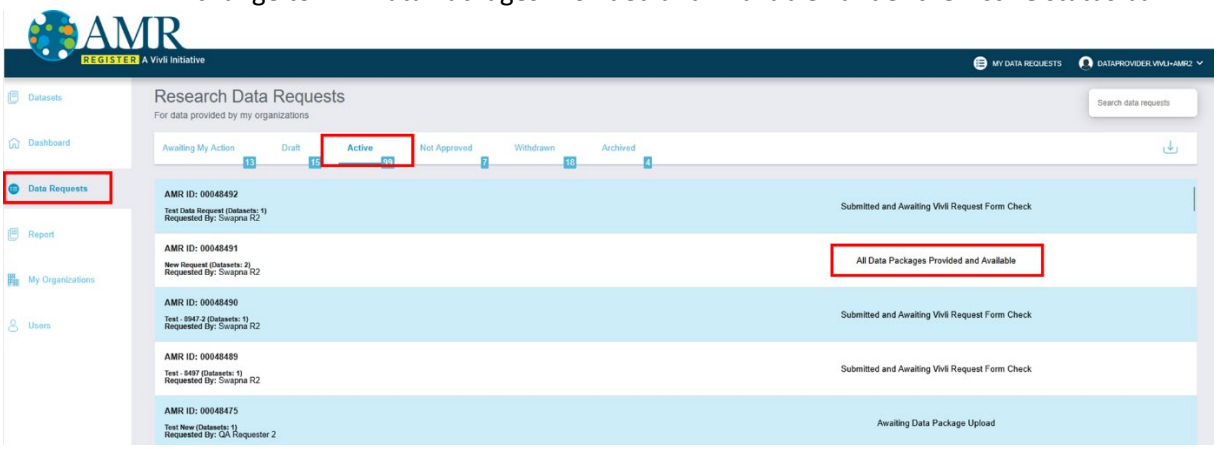


2. Then go to the **Download** tab to display any files previously uploaded. Click on the download button to see the version of the files provided to the Researcher.

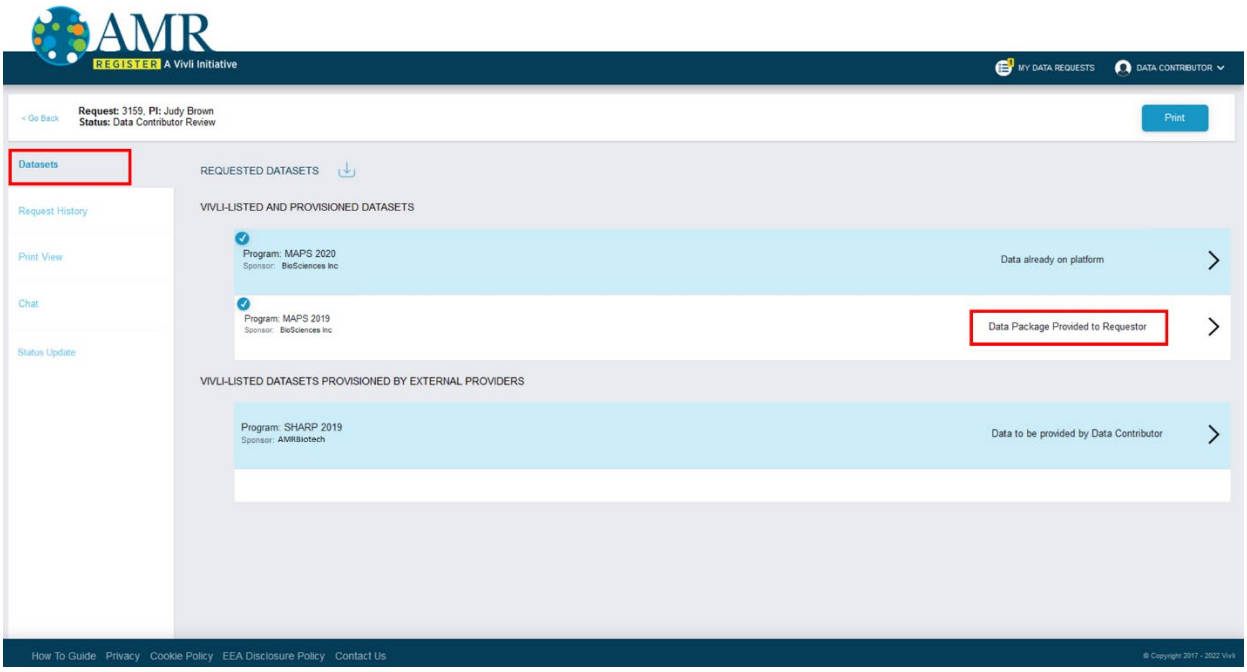


n

3. The dataset download action will be recorded in the Request history of the Data Request.
4. Once the data contributor review decision has been recorded, the request status will change to “All Data Packages Provided and Available” under the **Active** status bar.

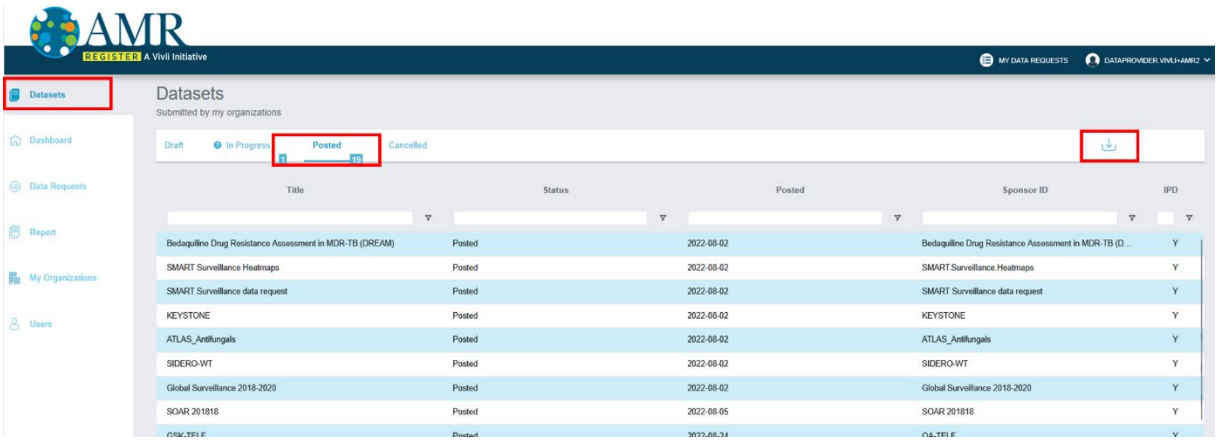


5. Within the data request, in the Datasets tab, once the data package has been provided to the Researcher, the Organizational Administrator will see the “Data Package Provided to Requestor” note next to the dataset record.



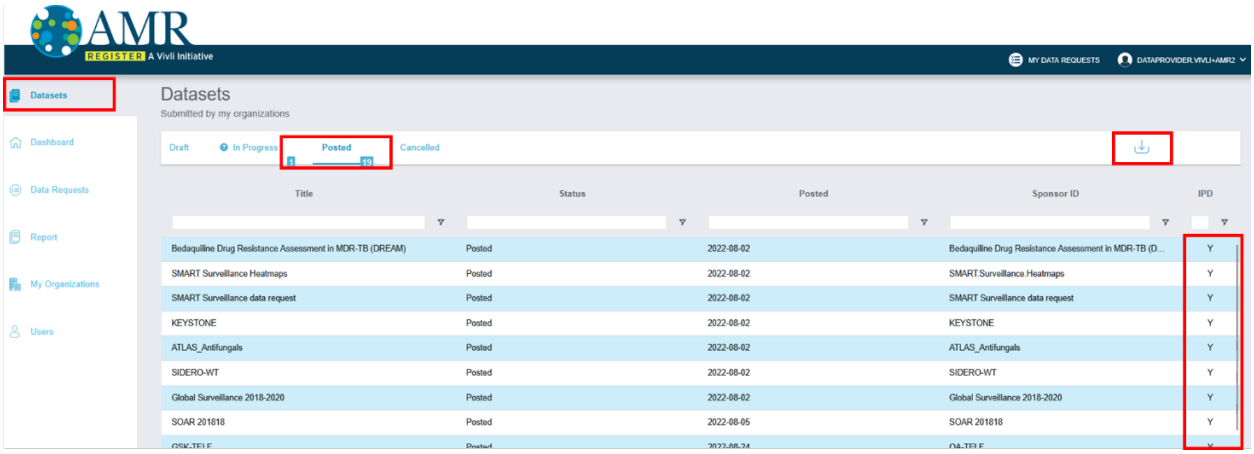
4.1 Datasets list and stored data package

At any point in time, Data Contributors may download a list of their posted datasets from the platform. Navigate to the Datasets tab from the Dashboard, click on Posted and click on the download button.

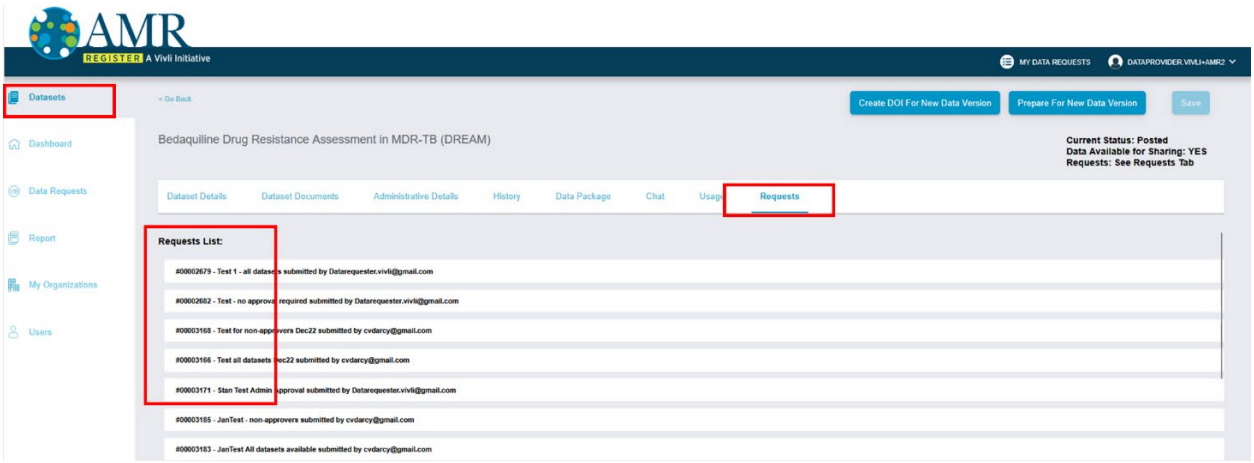


If a posted program has stored dataset, this will be visible in the following two places from the datasets tab:

- From the list of posted datasets, the IPD column will indicate “Y” for data available and “N” for data not uploaded.

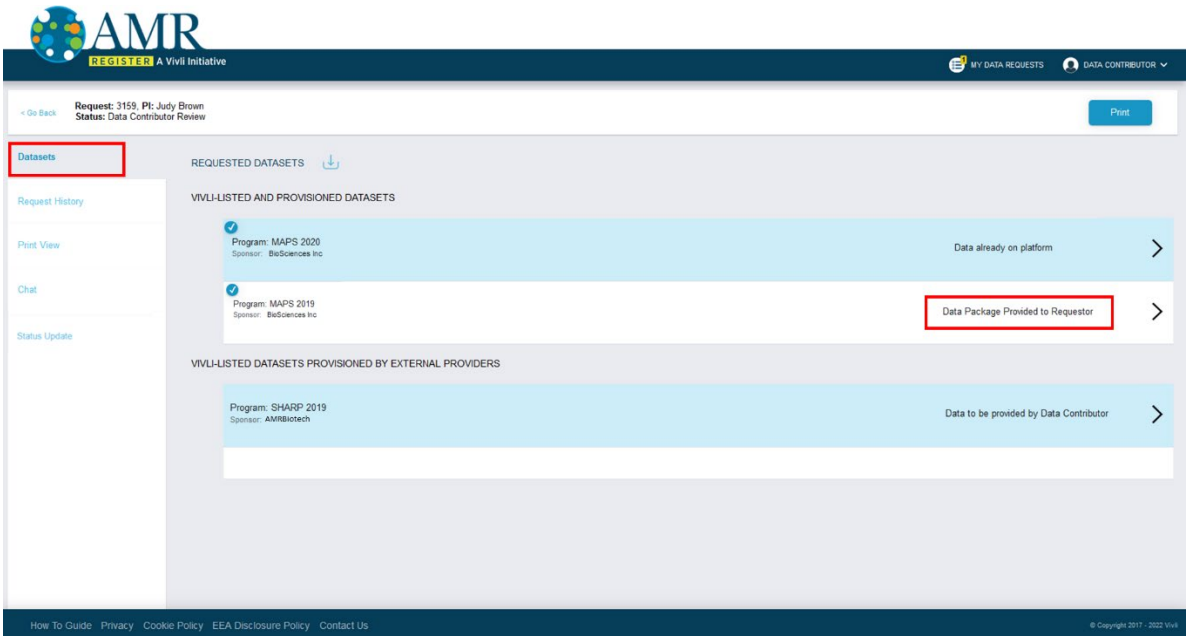


- When a posted program is selected, whether data is available is shown in the upper right, and the data requests for which this dataset has been made available are listed under “Requests” tab.

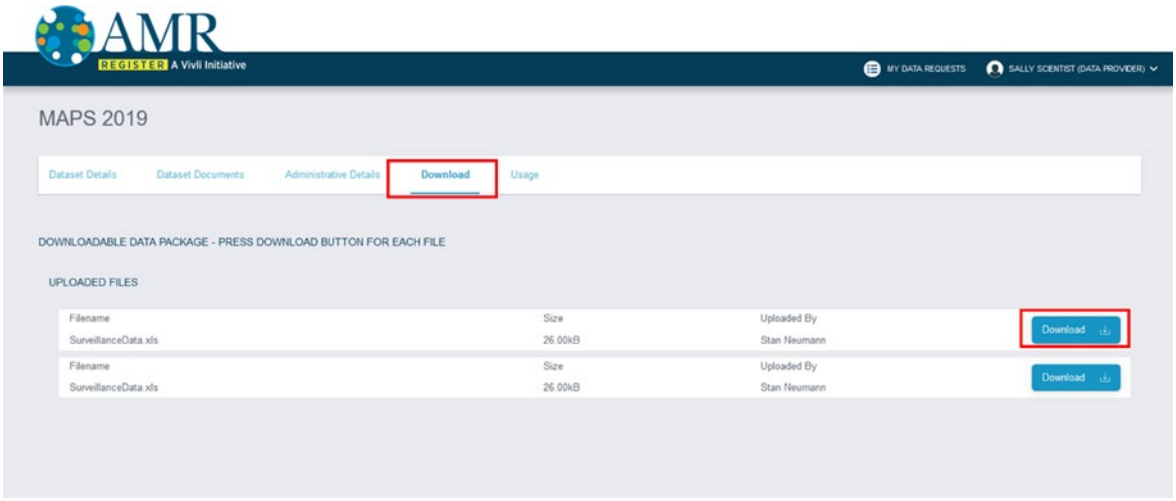


At the request level

- Within a data request, the Data Contributor can see the stored data package provided to the Researcher by navigating to the request then selecting the Datasets tab. Note that this data might be different from the data in the posted study if the data in the posted study was updated since the data was provided to this particular request. Viewing the data through the request provides a way to validate what data was provided as part of this specific request.

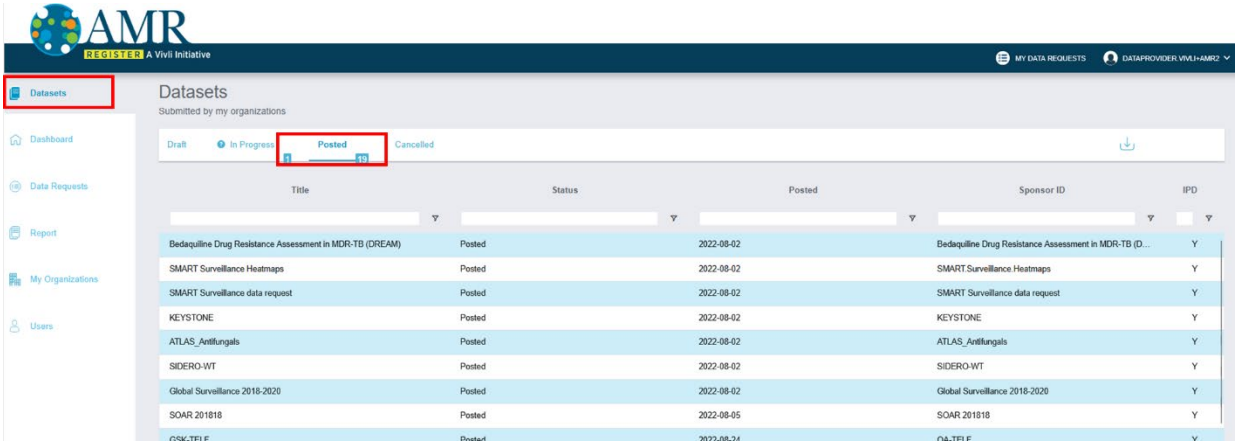


- Click anywhere in the blue box representing the dataset. This will open up a new tab. Then go to the **Download** tab to display any files previously uploaded. Click on the download button to see the version of the files provided to the Researcher.

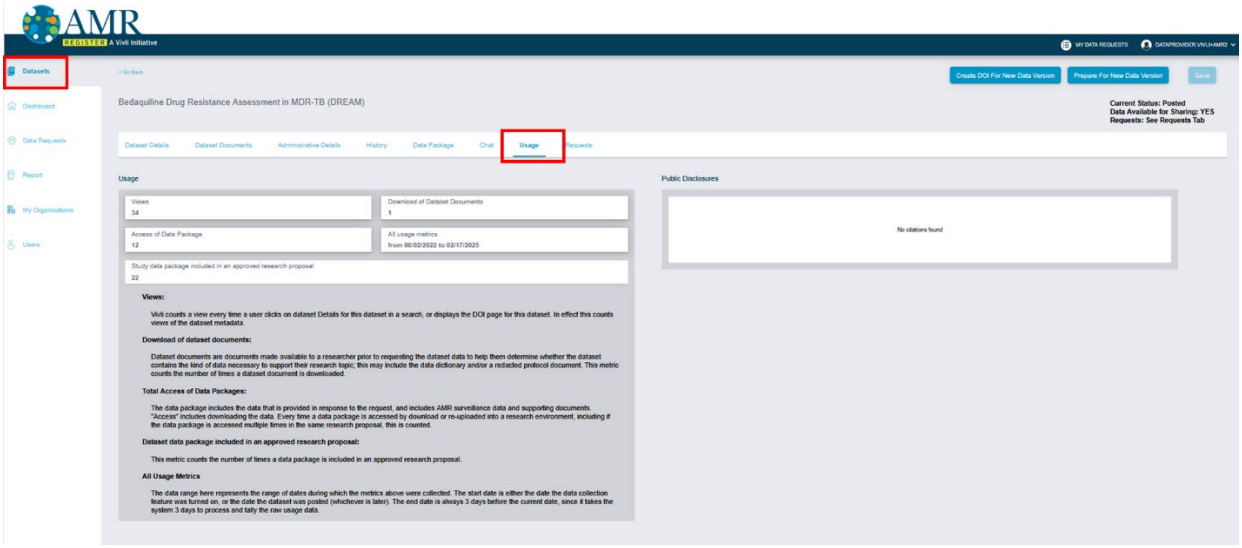


4.2 Metrics

At any point in time, Data Contributors can view the Make Data Count metrics for their datasets on the platform. Navigate to the Datasets tab from the Dashboard, click on Posted.



Click anywhere on the dataset record of interest, and select the 'Usage' tab.



The metrics for the dataset are viewable on the Usage tab for:

i. Views - the number of times the dataset details have been viewed
ii. Download of Dataset Documents - the number of downloads of associated dataset documents
iii. Access of Data Package - the number of downloads of the dataset
iv. Dataset data package included in an approved research proposal - the number of times a dataset is included in an approved research proposal
v. All usage metrics – the dates between which the metrics have been collated

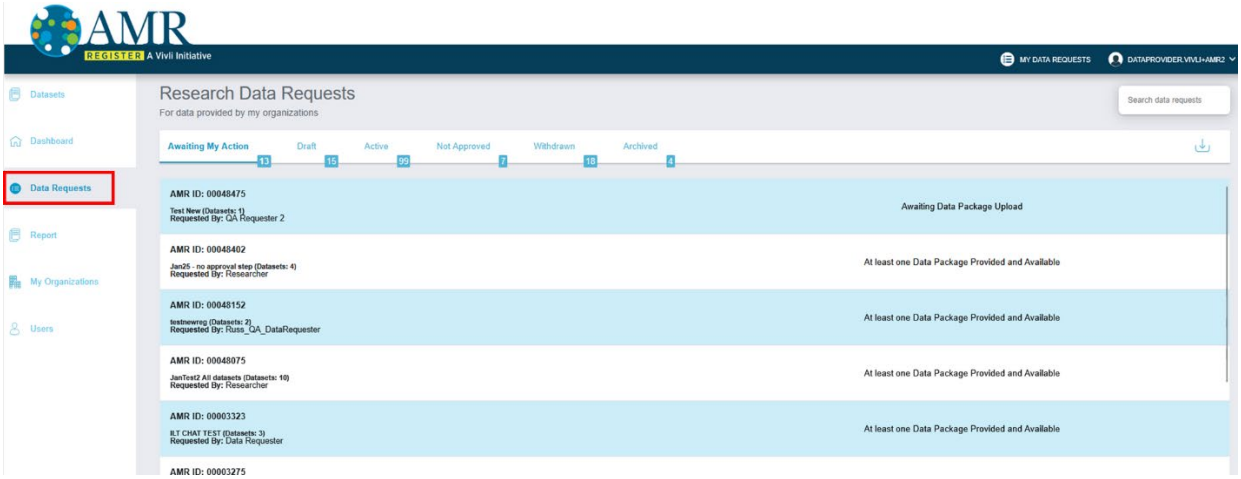
5. Communications

5.1 Open Chat

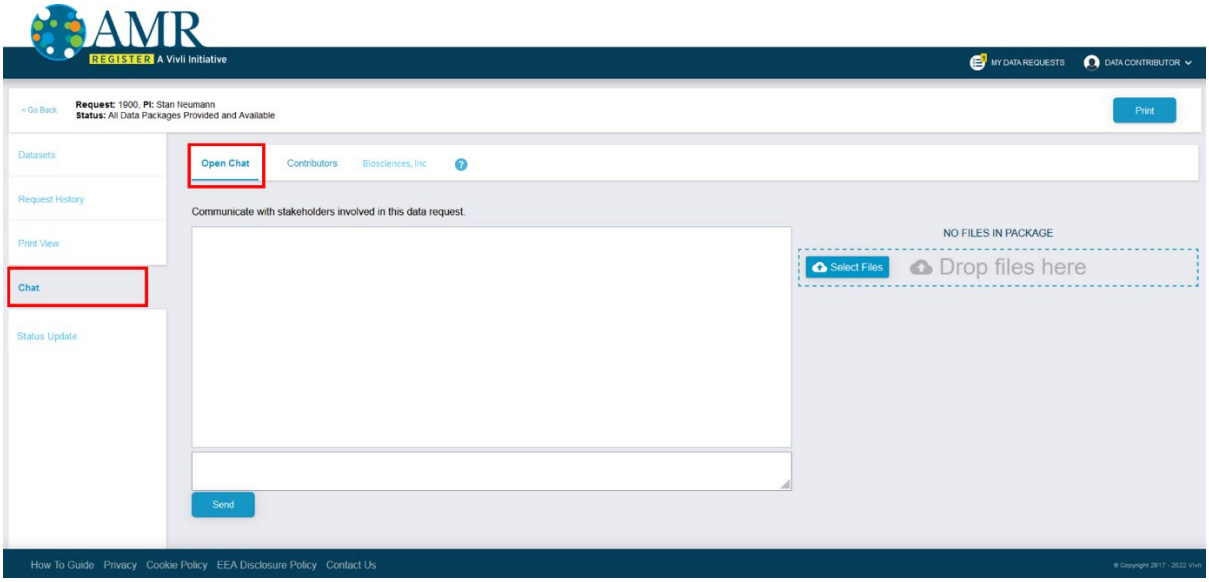
- You can use the **open chat** within the data request, to communicate with the Researcher, the Vivli Administrators, members of your organization, delegated reviewers, and other data contributors associated with the specific request for your data.
- Please note that messages in the open chat are visible to all persons attached to a data request.
- When any other party enters a message in chat, you will receive an email notification containing the body of the chat message and the name of the person entering it.

5.1.1 Steps, creating a chat message

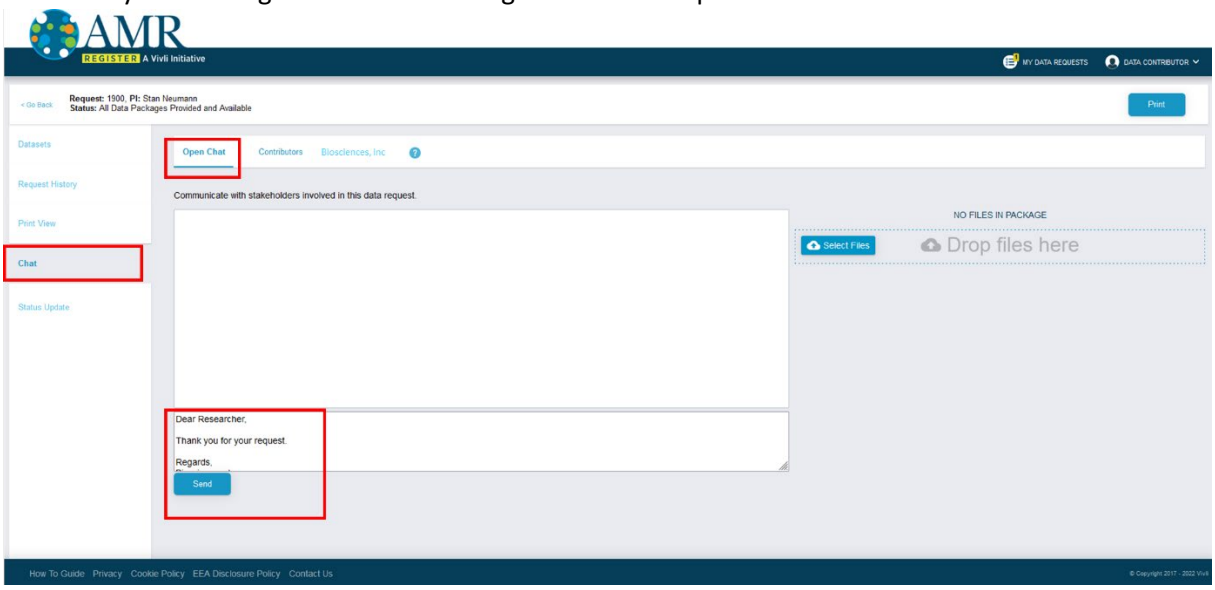
1. Log on to the platform:
2. Go to the **Data Request** tab:



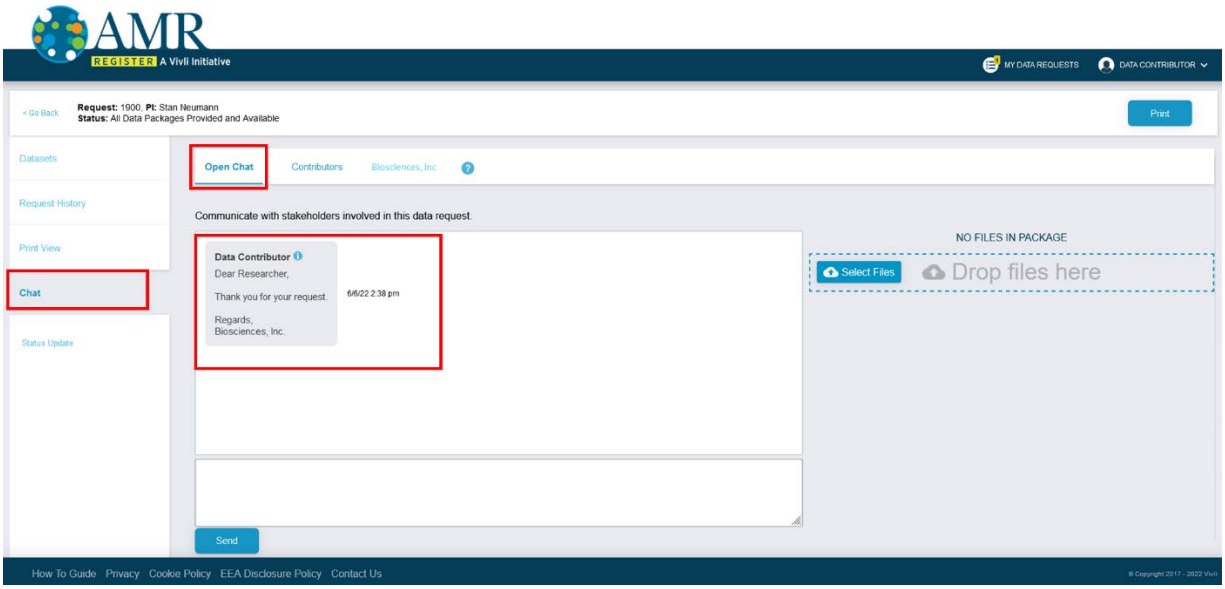
3. Open the applicable data request and click on the **Chat** tab on the left-hand side of the screen:



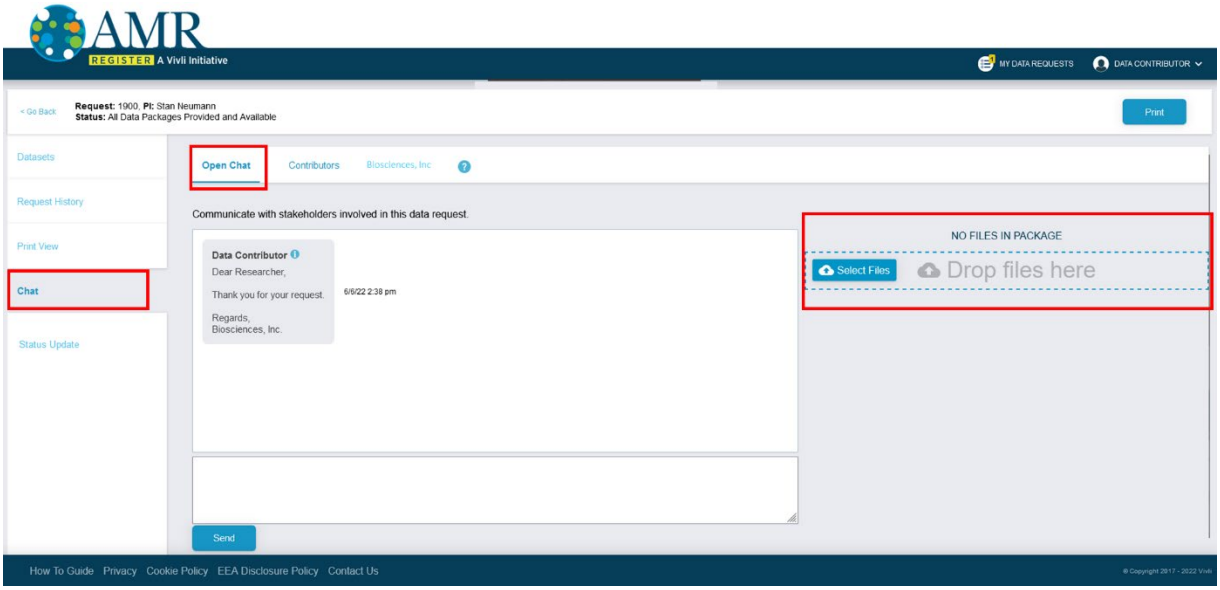
Enter your message in the chat message box under “Open chat” and click **Send:**



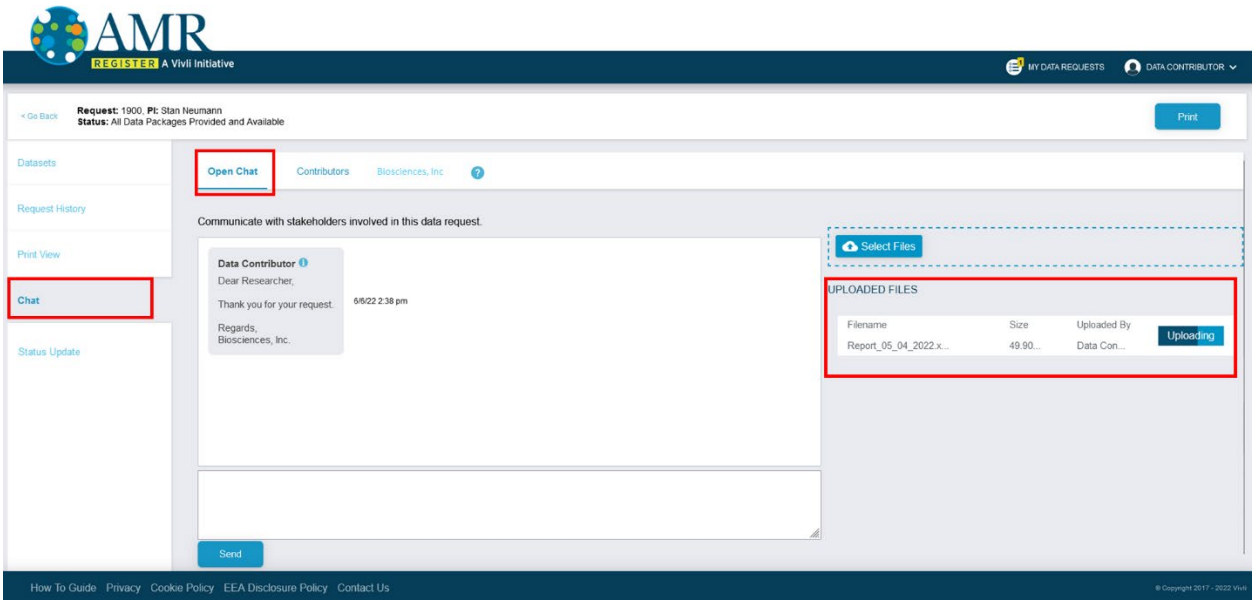
The message will now appear in the Chat record:



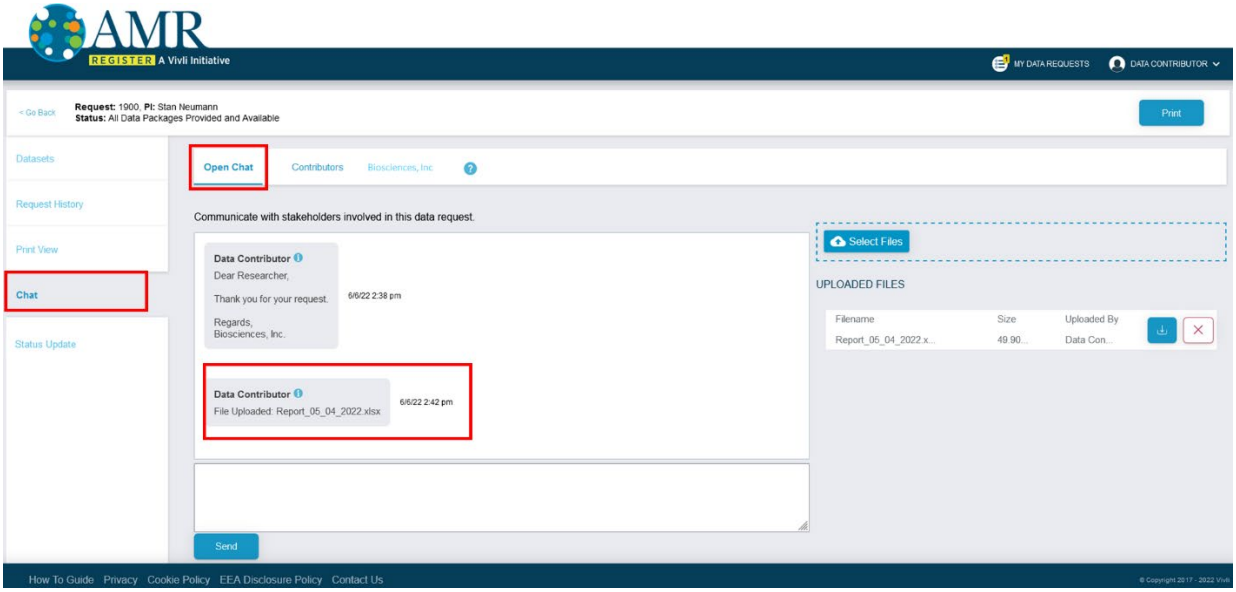
- You can also upload files via chat by clicking on the **Select Files** button and select the file you wish to upload from your computer, or you may drag and drop the files into the dotted blue box**:**



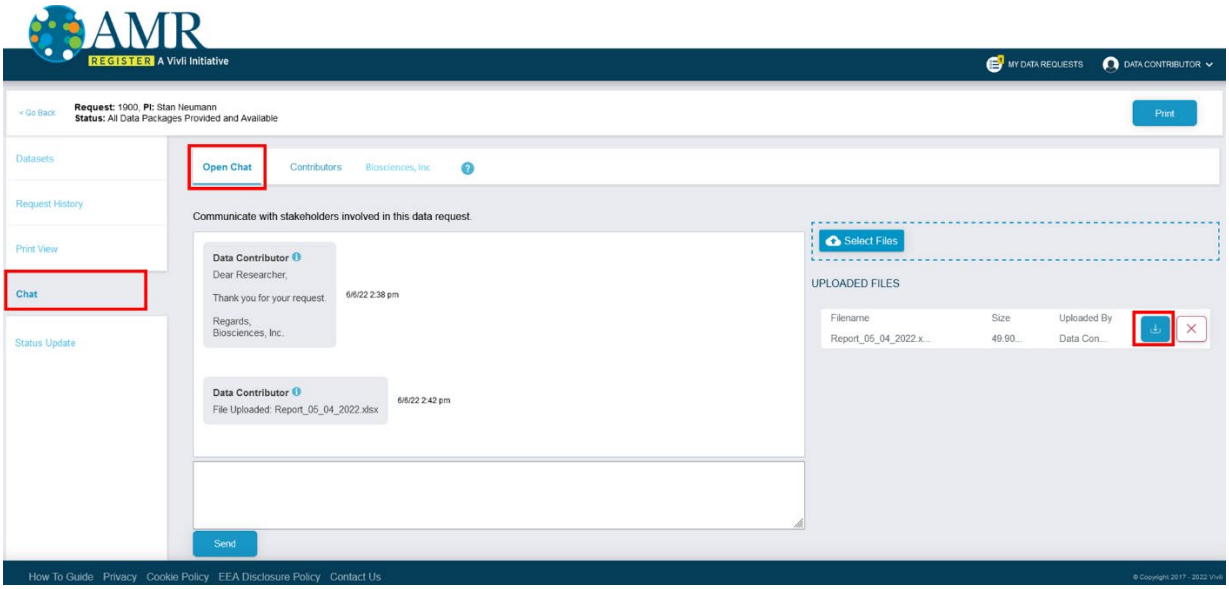
- The upload bar will show the progress:



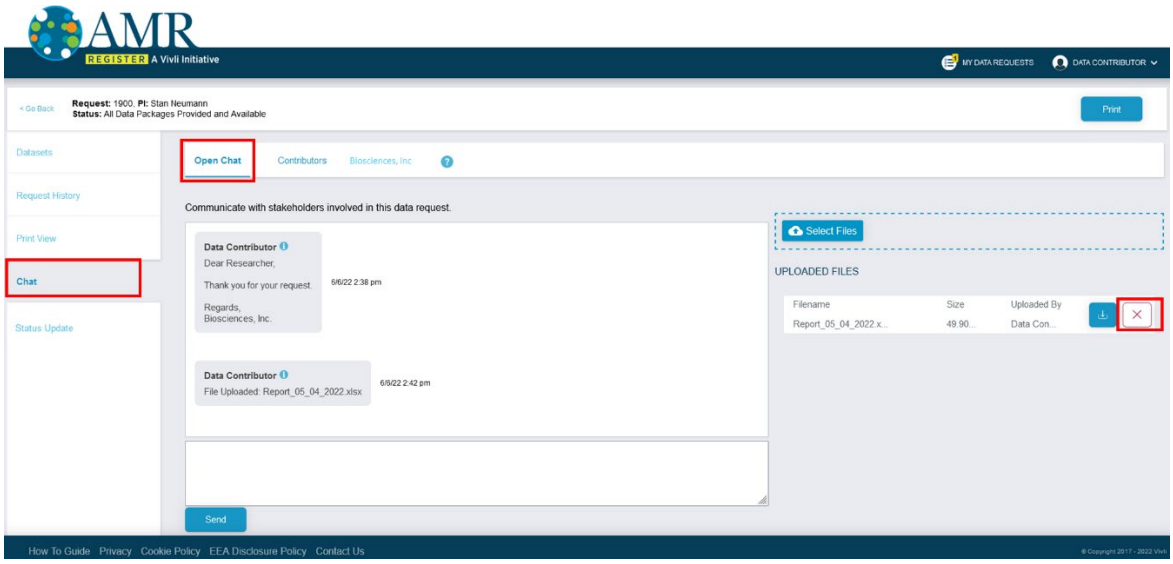
- The uploaded file will appear in the chat history:



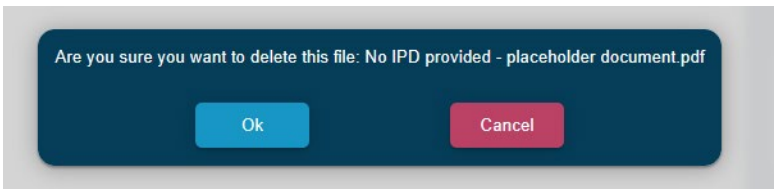
- You may also download chat files by clicking on **Download:**



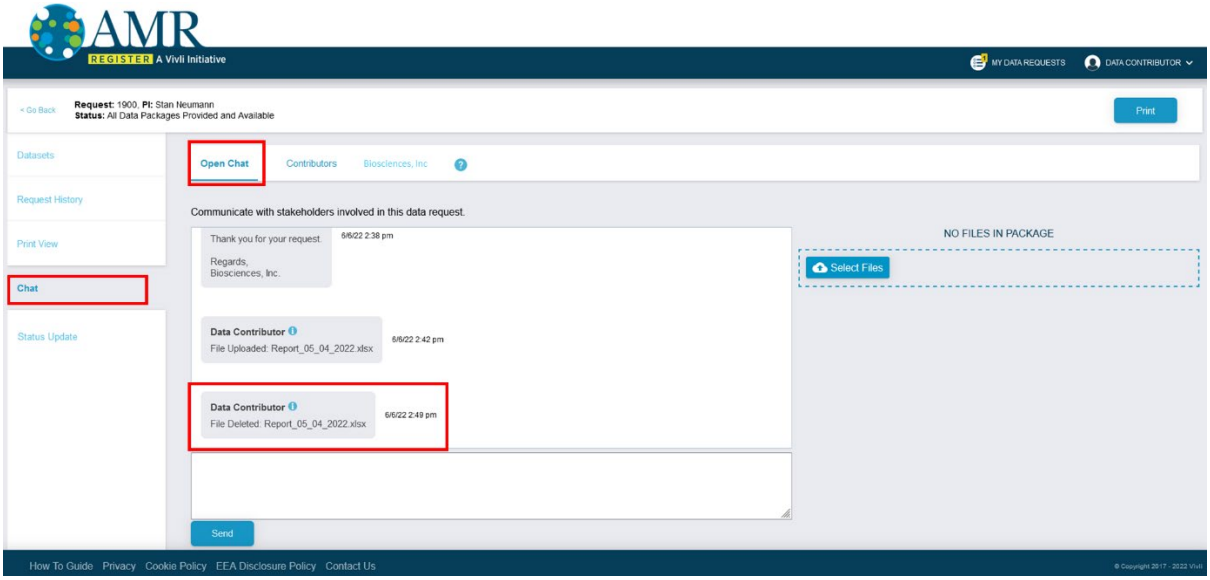
- You can delete the uploaded file by clicking **delete**:



You will be asked to confirm you want to delete the document:



- If you click 'Ok', the deletion of the file will appear in the chat history:

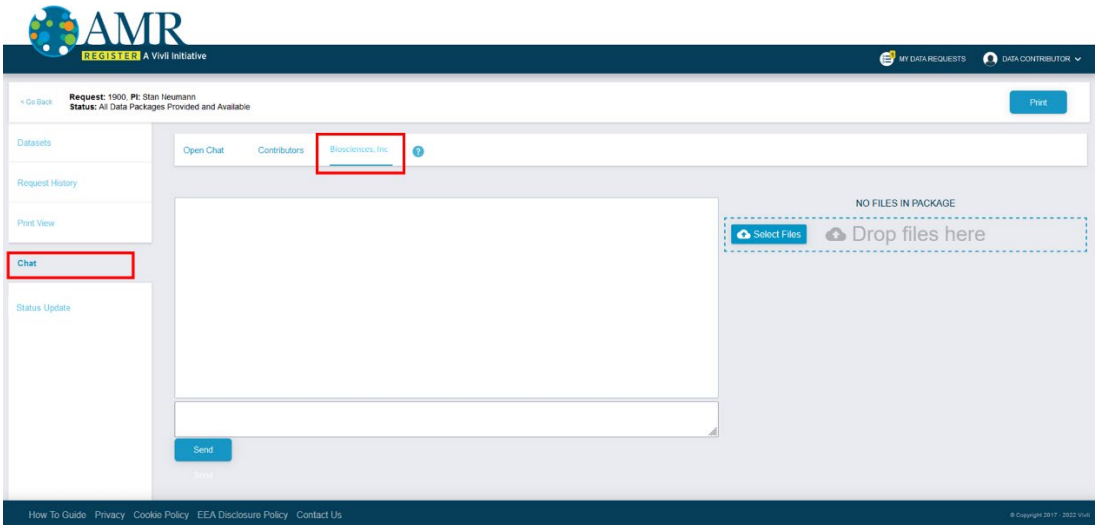


- Chats are posted when you click "Send" which permits you to write and read distinct paragraphs
- Chat messages automatically scroll to the most recent post instead of the first.
- Posted chat messages are visible immediately.
  - Chat emailed notifications will include the display name and organization of the sender and the content of the chat. The subject line will include the Request ID and the name of the Researcher.
  - Email notification of chat will include the content of the chat message in its original formatting.

5.1.2 Private Chat

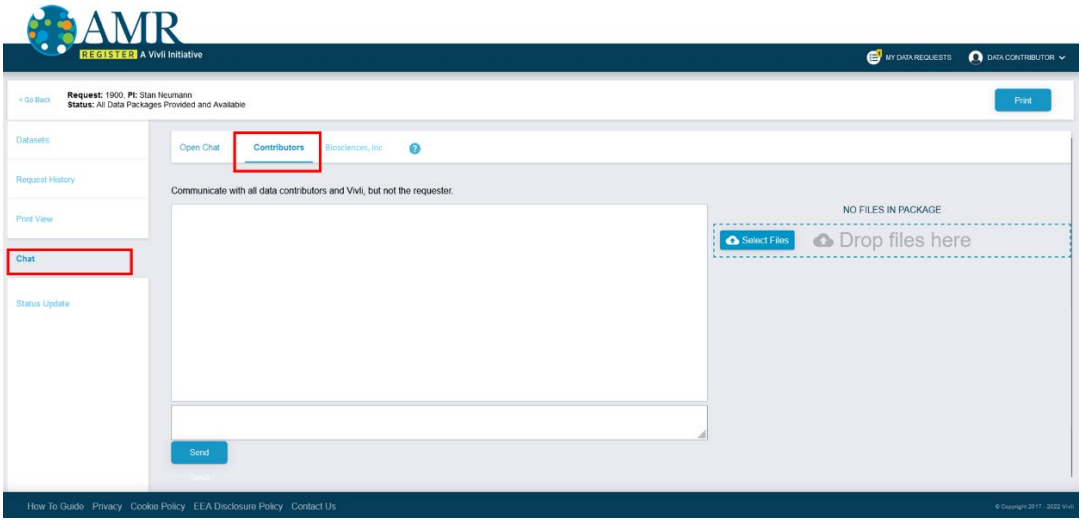
You may also open a private chat within the data request to communicate with other members of your organization.

Please note that the private chat is visible to only members of your organization on the Vivli AMR platform. When any other party in your organization enters a message in chat, you will receive an email notification. Select the tab with your organization name at the top to send a private chat message.



5.1.3 Contributors Chat

You may also open a Contributors chat within the data request to communicate with all the data contributors involved in the data request (but not the Researcher). Organizational administrators will receive email notifications from this chat. Note – some organizations may decide not to have access to the platform, so they will not receive these messages.



5.2 Emails for Organizational Administrators

You will receive a number of automated emails from the Vivli platform, relating to your organizational account. Please see the table below for a synopsis:

Email	When sent	Purpose
Data Request Ready for Review (if applicable)	When a data request for your datasets has been submitted	Notify you of the data request; prompt you to record your decision for organizations with an approval step
Status Change, data request	When a data request for your datasets changes status.	Notify Organizational Administrators of any changes in status to their data requests;
Request Approved	When a data request for your datasets is approved, by Vivli, you or a delegated approver. For multi-sponsor requests, if any Member has an approval step, an email is generated after each Member records their review decision	Notify of approval
Request Withdrawn	When a data request for your datasets is withdrawn by the Researcher	Notify of withdrawal
Chat	When anyone associated with a data request enters a message in chat once the request reaches the Data Contributor Review stage for the first time. Once it reaches that stage, Org Admins will continue to receive notifications even if it goes back to draft for revisions.	Facilitate communication and the data request workflow

6. Support and Additional Information

6.1 Vivli Contact Information

Data Contributor User Support Contacts:

- General User Support: amr@vivli.org
- You may also use the Chat to contact the Vivli Admin

6.2 Browser and System Requirements

Please review our browser and system requirements, as well as configuring your browser to use the Vivli platform: User Quick Start Guide.

7. Instructions for using a printed copy of this document

If you would like to use this document in its printed form, you can change the Microsoft Word settings to display the URL addresses that are hyperlinks in the electronic version. To do this, change your Word settings as follows:

- Open the File menu and select 'Options'
- In the Options menu, select 'Advanced'
- In the Advanced menu, scroll to the 'Print' sub-menu; select and check the box for 'Print field codes instead of their values'
- After checking the relevant box, click 'OK' at the bottom of the pop-up menu, then print a copy of the document
- The printed version of the document should replace hyperlinked text with text that looks like this:
- { HYPERLINK "https:…" etc. }
- This will allow you to navigate to relevant URLs using a printed version of this document

8. Document Information

Revision History			
Rev. #	**Author**	**Summary of Changes**	**Date**
1.0	Catherine D'Arcy	Initial Version	June 15, 2022
2.0	Catherine D'Arcy	Incorporates updates from Vivli release 3.3 • Update screenshots in all sections to include 'Report' tab from Dashboard screen and 'Status Update' tab in Data Requests • Section 4 - Updates to information and screenshots in Datasets tab to include 'Requests' tab within a dataset record • Section 1.1 Onboarding and 5.2 Emails for Organizational Administrators to remove membership email invitation	February 7, 2024
3.6	Catherine D'Arcy	Renamed '3.6' to align with the release 3.6 • Update screenshots of usage tab under Datasets • Update screenshots of how to download a dataset within a data request • Add screenshot of pop-up when deleting a document from chat • Update screenshots of dashboard page for reordered tabs	February 20, 2025

Approval History			
Name	**Job Title**	**Date Approved**	**Effective Date**
Version 1.0			June 15, 2022
Rebecca Li	Executive Director	June 15, 2022	
Version 2.0			
Rebecca Li	CEO	February 7, 2024	February 10, 2024
Version 3.6			
Rebecca Li	CEO	February 20, 2024	February 14, 2024